

**TOWN OF NEW HAMPTON
PLANNING BOARD
MEETING MINUTES
NEW HAMPTON TOWN OFFICE
NEW HAMPTON, NH 03256**

August 15, 2017

MEMBERS PRESENT:

Mr. Kettenring, Mr. MacDonald, Mr. Hays, Mr. Katz, and Mr. Mertz were present.

OTHERS PRESENT:

Permitting Assistant Mr. Pollock and resident Richard Shea.

CALL TO ORDER:

Mr. Kettenring called the meeting to order at 7:00 a.m.

MINUTES

Mr. Mertz made a motion, seconded by Mr. Katz, to approve the minutes of 7/18/17 as written. Vote was unanimous.

CORRESPONDENCE

Copies of letters from Chairman Kettenring to abutting property owners advising them of the proposed Prime Wetlands designation for the Snake River. Mr. Mertz made a motion, seconded by Mr. Hays, to schedule a public hearing for 10/17/17. Vote was unanimous.

Copy of a letter from Chairman Kettenring to department heads asking their input on town roads that could be difficult for town services to respond to if they were overdeveloped.

Copy of a letter from FEMA to Selectmen; re: Winnepesaukee Watershed Risk Mapping with future discovery meetings.

Copy of Notice of Decision from ZBA re: Rossi approval for Special Exception to create 1 bedroom ADU in basement, Map R20, Lot 52.

Copy of Wetland Permit Minimum Impact application for Map R18, Lot 34.

Email from Town Administrator Mrs. Lucas to Mr. Pollock; re: ACUs and the definition for "owner occupancy". The board agreed to put a discussion on a future agenda.

**CONTINUATION PUBLIC
HEARING**

Michael Sharp: NH Route 104 and Riverwood Drive, Tax Map U-17, Lot 55; proposed health focus facility with two 10,000 sq. ft. buildings, Site Plan Review

Mr. Mertz advised that road construction details have been reviewed by NHDOT and is in process.

There was discussion on whether to table, or continue this application. Mr. MacDonald made a motion, seconded by Mr. Katz, to continue this hearing to 9/19/17. Vote was unanimous.

**DISCUSSION OF MASTER PLAN
UPDATE**

Mr. Mertz distributed copies of the draft amended Master Plan. He proposed that once the plan is finalized the board send it to Public Hearing for final approval. Mr. Katz offered to be a part of the subcommittee when the Population section of the plan is updated. The board discussed and revised the plan making some minor changes. Mr.

(Planning Board, August 15, 2017, cont.)

Mertz made a motion, seconded by Mr. Hays, to approve the amendments made by the board sending it to Public Hearing on 11/21/17. Vote was unanimous.

**DISCUSSION ON CAPITAL
IMPROVEMENT PLAN (CIP)**

Mr. Katz asked the board if there were any comments on the draft CIP under review. It was noted that this plan works to guide the Selectmen in purchasing items and spread their costs over several years. Mr. Katz made a motion, seconded by Mr. MacDonald, to adopt the plan and send it the CIP to the Selectmen unless a Public Hearing is required. Vote was unanimous.

OTHER BUSINESS

There was none.

ADJOURNMENT

Mr. Mertz made a motion, seconded by Mr. Katz, to adjourn the meeting was adjourned at 8:45 p.m. Vote was unanimous.

Respectfully submitted,
Pamela Vose

DRAFT