

**TOWN OF NEW HAMPTON
PLANNING BOARD
MEETING MINUTES
NEW HAMPTON TOWN OFFICE
NEW HAMPTON, NH 03256**

October 15, 2019

MEMBERS PRESENT:

Regular Members: Mr. Kettenring, Mrs. Hiltz, Mr. Katz, Mr. Mertz., Mr. Shea, Mr. Hays, Mr. Broadhurst
Absent Members: Ms. Peterson, Mr. MacDonald

OTHERS PRESENT:

Permitting Assistant Bob Pollock

CALL TO ORDER:

Mr. Kettenring called the meeting at Town Office to order at 7:00 p.m. Mr. Shea was appointed to vote on behalf of Mr. MacDonald.

MINUTES

Mr. Mertz made a motion, seconded by Mr. Broadhurst to approve 8/27/2019 minutes as submitted.

Vote was unanimous.

Mr. Mertz made a motion, seconded by Mr. Katz to approve 9/17/2019 minutes as submitted.

Vote was unanimous.

CORRESPONDENCE

- Application to merge lots for tax assessments purposes.

**CONTINUATION PUBLIC
HEARING**

Continuation of Michael Sharp Public Hearing- Review status of State Permits and potential changes to the 2014 Site Plan, NH Rte. 104 & Riverwood Dr. Tax Map: 17 lot 55, proposed health facility two- 10,400 sq. ft. buildings, Site Plan Review.

Mr. Mertz made a motion, seconded by Mrs. Hiltz to table agenda item #4.

Vote was unanimous.

**BOUNDARY LINE
ADJUSTMENT PUBLIC**

HEARING – Tilton Realty Trust 10 & 71 Mansfield Woods Way, Tax Map R11, Lots 17-03 & 17-04, boundary line adjustment in a Cluster Development.

Mr. Pollock presented plans to Board to verify that plans for approved adjusted boundary line have been signed by all who attended meeting. Mr. Mertz inquired about additional paper copies. Paper copies are located at Town Office. Mr. Mertz will sign paper copies at the Town Office.

**REPORT FROM MASTER PLAN
SUB-COMMITTEE ON UPDATES
TO THE MASTER PLAN;
DISCUSSION.**

Surveys have been disbursed and many have been returned. No further updates currently.

Master Plan Sub-committee will meet at 6:00 pm on Monday, November 11, 2019.

**CIP COMMITTEE UPDATE;
DISCUSSION.**

Mr. Katz discussed information pertaining to capital improvements. RSMS report was received, for planning purposes two budget scenarios are indicated. 1.) To take base \$100,000 and add an additional \$100,000 under the first budget; 2.) To take base \$100,000 and add an additional \$200,000. The cost per improved PCI Index is lower under the second budget. Information will be presented to the Board of Selectman.

Mr. Katz also discussed NHFD Special Reserve Fund and potential issues that could affect reserve fund by 2025. CIP committee will continue to work on completion of draft to post for public hearing. Mr. Shea inquired about additional truck that may not have been included. Mr. Katz will verify if an additional truck correction will need to be added.

Mr. Katz made a motion, seconded by Mr. Broadhurst to schedule a Public Hearing to discuss the CIP on Tuesday November 19, 2019 at 7:00 pm.

Vote was unanimous.

Discussion/Informational:

2020 Zoning Ordinance Amendments.

Mr. Pollock states that ordinance will apply to temporary signage. More information will be presented at next month's meeting.

OTHER BUSINESS:

V & R Development LLC Application to request merging of lots: Tax Map U-16 Lots 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, and 25.

Mrs. Hiltz made a motion, seconded by Mr. Katz to accept application to merge lots as submitted.

Vote was unanimous

Mr. Hays made a motion, seconded by Mrs. Hiltz to approve application to merge lots as submitted.

Vote was unanimous.

Application will be forwarded to Board of Selectmen for action.

Mr. Mertz made a motion, to return agenda item #4. Representative for Mr. Sharp unavailable at this time, Mr. Mertz made a motion, seconded by Mr. Katz to continue review at next month's meeting scheduled for November 19, 2019 at 7:00 p.m.

Vote was unanimous.

ADJOURNMENT:

Mr. Mertz made a motion to adjourn, seconded by Mr. Katz at 7:34 p.m.

Vote was unanimous.

Respectfully submitted,
Shana M. Martinez