

SEE Notice Below!

- ***New Town Administrator***
- ***Seeking Individual Interested in Serving 1-year Term for Selectman***
- ***Part-time job Opening with Town Clerk/Tax Collector***

THE “NEW HAMPTON CONNECTION”

E-mail notices will be sent from this office with dates, locations and times of Town Meetings, special meetings, special events, and other important town events or information. We hope you will find these notices helpful. These e-mails will not provide notice of regular scheduled meetings, deadlines, holiday hours, general information, etc. For such scheduled information, please check the town web site www.new-hampton.nh.us or call the Town Office at 744-3559. All public meeting notices are posted at the Town Office and Public Works Department. All town newspaper notices are placed in the Laconia Daily Sun.

Please talk with other New Hampton residents who may not have been contacted to see if they are interested in receiving these e-mails. I also would encourage you to get the “word out” about important information to those who may not have e-mail.

If at some future time you change your e-mail address or you wish to be removed from the list please send an e-mail to nirvine@new-hampton.nh.us.

BOARD OF SELECTMEN: Kenneth M. Mertz and Michael A. Drake

Neil G. Irvine
Town Administrator
Town of New Hampton
6 Pinnacle Hill Road
Tel. 744-3559

April 20, 2020

New Town Administrator

The Town of New Hampton is pleased to announce the hiring of Neil Irvine as Town Administrator. Irvine assumed the role of Interim Town Administrator in December of last year after the retirement of Barbara Lucas who retired after serving the community for 30 years.

Kenneth Mertz, Chairman of the Board of Selectmen, said the Town received 13 applications for the opening and assembled a panel that consisted of the remaining Selectmen, Department Head and resident representation as well as a Town Administrator from a neighboring community to interview 5 of the applicants. *“We had a very robust selection process. Mr. Irvine competed well and stood out as someone with a comprehensive knowledge of ongoing matters involving the Town which will be critical to a successful transition.”*

Mertz said *“Mr. Irvine has been an active member of the community for the past 10 years, first in the opposition to the Northern Pass project, then joining the Planning Board in 2012, and for the past 7 years as a Selectman. This commitment to the town demonstrates a vested interest in the success of our community.”*

Seeking New Selectman

Pursuant to RSA 669:7 which states “[...] No full-time town employee shall at the same time hold the office of selectman[...]”, Mr. Irvine stepped down as a Selectmen effective April 12, 2020. The Town is inviting individuals interested in being appointed to a one year term to the Board to contact selectmen@new-hampton.nh.us.

NEW HAMPTON RESIDENTS
Part-time job opening

The Town Clerk/Tax Collectors’ office is accepting applications for a part-time deputy. To qualify for this position the successful candidate must be a New Hampton resident. Candidate must be able to perform a variety of clerical/secretarial tasks in support of the Town Clerk/Tax Collector. The successful applicant must possess a High School diploma/G.E.D. and have 1-2 years of documented experience in general office practices. The ability to work cooperatively in a small office environment, which deals with the public, is essential. Experience with Windows based computers and their applications is required. The average work week will be 20 hours with the potential of additional hours as needed. Starting wage is \$11-\$13.00 hour based on knowledge, skills and abilities. The selected candidate must successfully complete pre-employment testing, criminal background and reference check.

Please submit a resume, with 3 work references. The deadline for submitting applications will be May 14, 2020.

Submit applications to: radams@new-hampton.nh.us or,
Town Clerk/Tax Collector
P.O. Box 538
New Hampton, NH 03256

****Job description is available at the Town Clerk/Tax Collectors’ office****

Equal Opportunity Employer (EOE)

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