

**Town of New Hampton****Application for Building Permit**

All sections of this application must be properly filled out in order to be considered for a permit. Failure to do so will result in a delay of your permit process. An application will not be accepted with words such as "pending", "in process" or other such language.

RSA 676:13.III- Upon the submission of a **completed** application, the Building Official/Selectman shall act to approve or deny a building permit within 30 days; provided, however, that nonresidential applications or residential applications encompassing more than 10 dwelling units shall be approved or denied within 60 days.

**Name & Address of Owner** \_\_\_\_\_

**Phone(s)** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Location of Work Site** \_\_\_\_\_

**Zoning District** \_\_\_\_\_ **Tax Map** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**Name of Applicant & Contact Information (if different from above):** \_\_\_\_\_

**This project is (please check):** **NEW**  **ALTERATION/IMPROVEMENT**

**Description of Work- Check All That Apply**

<input type="checkbox"/>	Single Family Dwelling _____ # bedroom	<input type="checkbox"/>	Addition	<input type="checkbox"/>	Interior Alteration
<input type="checkbox"/>	Multi-Family Dwelling _____ # bedrooms	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Storage Building
<input type="checkbox"/>	Manufactured Housing _____ # bedrooms	<input type="checkbox"/>	Garage	<input type="checkbox"/>	Other _____

**Specific description:** \_\_\_\_\_

**Total square footage of project to be built** \_\_\_\_\_

**Will construction increase the # of dwelling units on the lot? If yes, how many?** \_\_\_\_\_

**Will this construction add bedrooms to a pre-existing home? If yes, how many?** \_\_\_\_\_

**\*\*\* IMPORTANT \*\*\***

*Dept. of Environmental Services Env-A 1804.01 requires that a thorough inspection be conducted for the presence of asbestos containing building materials, prior to any demolition or renovation, in the affected portions of the structure. Written notification must be made to the NHDES and the local health officer at least 10 working days before any building demolition activity occurs. This notification is required for all building demolition projects, regardless of the amount of asbestos present, even when no asbestos is present.*

Contact NHDES Asbestos Management Section at (603) 271-1373 or visit NHDES' website at [des.nh.gov/organization/divisions/air/cb/ceps/ams/index.htm](http://des.nh.gov/organization/divisions/air/cb/ceps/ams/index.htm).

Is any portion of this property in current use? \_\_\_\_\_

Is your property in the Floodplain? YES  NO

Is your property in the Pemigewasset Overlay District? YES  NO

Is your property covered under the NH Shoreland Protection Program? YES  NO

\*Will there be heat and or cooking in the new construction and what type of fuel source will be used?

\_\_\_\_\_  
*(\*New or replacement heating systems require an installation permit from the Fire Department – call 744-2735.)*

Water Source: Artesian Well  Dug Well  Public  Depth if known \_\_\_\_\_

Power Source: Electric  Solar  Wind

**List of Contractor(s), permit #'s and approvals where necessary**

Contractor \_\_\_\_\_ Cell Phone # \_\_\_\_\_

State Approved Septic Design # \_\_\_\_\_ Date: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

NH Energy Code Approval # \_\_\_\_\_ Date: \_\_\_\_\_

Driveway Permit # \_\_\_\_\_ Date \_\_\_\_\_

Appeal- Zoning Board of Adjustment  Approved  Denied \_\_\_\_\_  
Date

The estimated cost of this project is \_\_\_\_\_.

Estimated Date of completion is \_\_\_\_\_.

***A complete set of floor plans and a plot plan with required setbacks must be included with this application.***

*I have provided complete, true and accurate documentation to obtain this Permit. I understand it is my responsibility to insure that the construction is done in accordance with the State Building Codes. I also understand that projects involving excavation are required by RSA 374:48 to contact Dig Safe at 1-888-344-7233. I will obtain all necessary state and federal permits prior to proceeding with any work.*

Signature of Owner or Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Check All Fees That Apply**

<u>TYPE</u>	<u>New Construction</u>	<u>Renovations/Additions</u>
Single Family Dwelling (to include Manufactured Housing):	<input type="checkbox"/> \$150.00	<input type="checkbox"/> \$100.00
Two-Family Dwelling:	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$100.00/unit \$ _____
Multi-Family Dwelling:	<input type="checkbox"/> \$250.00/3 units	<input type="checkbox"/> \$100.00/unit \$ _____
<input type="checkbox"/> \$100.00 for each additional unit \$ _____		
Commercial/Non-Residential or Industrial:	<input type="checkbox"/> \$250.00/up to 2 units	<input type="checkbox"/> \$100.00/unit \$ _____
<input type="checkbox"/> \$125.00 for each additional unit \$ _____		
Installation or reinstallation of any fossil fuel, propane, Electrical or interior wood fired heating system:	<input type="checkbox"/> \$100.00	
After the fact permit enforcement administrative fee:	<input type="checkbox"/> \$75.00	

Total Building Permit Fee: \$ \_\_\_\_\_

***To be completed by Town***

\*\*\*\*\*

Building permit fee received: \$ \_\_\_\_\_

Cash \_\_\_\_\_ Check # \_\_\_\_\_

**APPROVED**

**DENIED**

OCCUPANCY PERMIT REQUIRED:  YES  NO

DATE: \_\_\_\_\_

\_\_\_\_\_  
**Building Official/Selectman**

Remarks and/or Conditions of Approval: \_\_\_\_\_

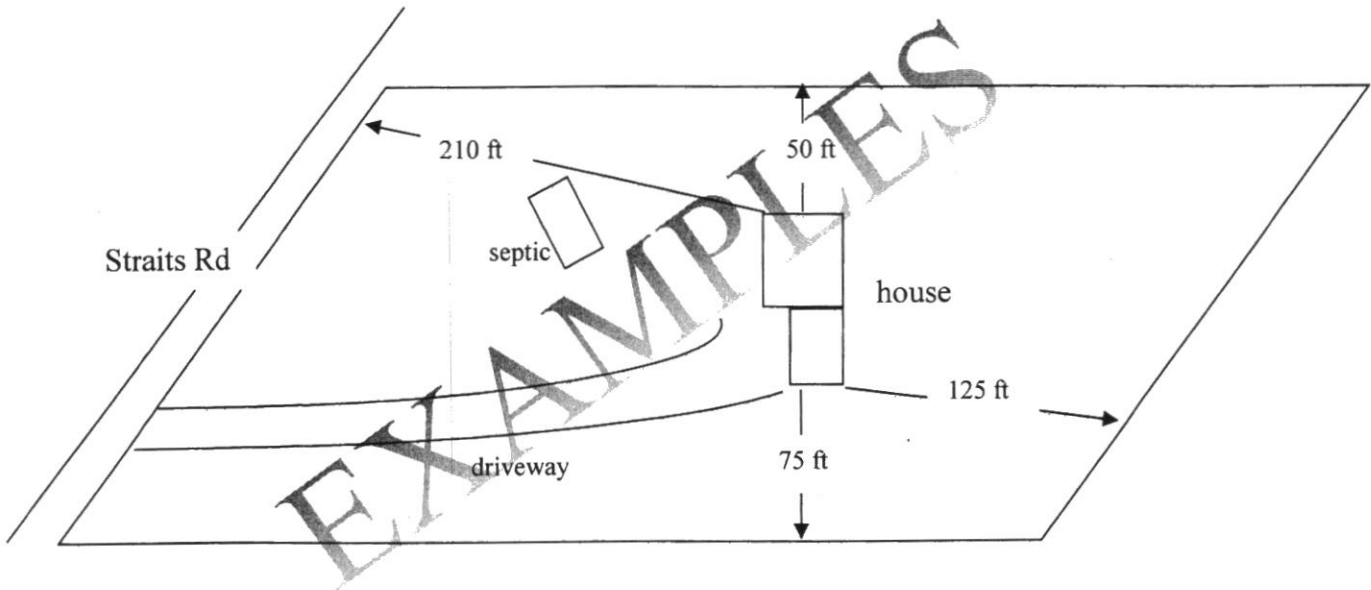
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*"All building permits are valid for 1 year from the date of issuance. A building permit must be renewed in writing 1 month prior to expiration if the project will not be completed within the 1 year allotment. Renewal of a building permit with no additional fees is permitted provided the project is 75% complete." (New Hampton Zoning Ordinance, Article VIII, Section B 5)*

# PLOT PLAN

**Location and Detail must be correct, complete and legible.**

You **must** show proposed structures and their distance from right-of-way(s) and side and rear property lines. **BUILDING SETBACK** information obtainable at Selectmen's office.



# FLOOR PLANS

