

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

September 19, 2019

MEMBERS

Mr. Irvine and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 6:30 p.m.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved purchase requisition for Fire Dept (17A1 brake & exhaust repair; repair for defibrillator unit; 17C1 repair of ABS system - HELD), Hwy Dept (roadside mower rental), Planning Board (Master Plan survey – amended due to change in cost of postage)

The board approved the following Building Permit application(s):

1. Stephen & Diane Jones; Tax Map R20, Map 40A
2. Joseph & Bryan Boynton; Tax Map R17, Lot 21

The board approved the following Occupancy Permit(s):

The board approved the following Septic Design(s):

1. Kyle & April Danahy; Tax Map R4, Lot 41A
2. Bruce & Marcia Hamel; Tax Map R3, Lot 10 – Corrected

APPOINTMENTS

Barry Hoeg did not have an appointment but was present and the board agreed to meet with him. Mr. Irvine said Mr. Hoeg had a question about lot size in the Waukewan Watershed Overlay District relative to the purchase of Tax Map R7, Lot 32 at 1.92 acres. The Hoegs want to construct a single family dwelling on a lot that was subdivided in 1988 and saw the limitation in the watershed district. The board agreed this limitation is relative to subdivisions and that this lot was grandfathered to be 1.92 acres so construction of a single family home could be allowed.

7:00 pm

Nicholas Brown

Mr. Brown was present to discuss his interests in serving on the Conservation Commission. Mr. Brown reviewed his background and reasons for wanting to serve. Mr. Mertz made a motion, seconded by Mr. Mertz to sign an appointment for Mr. Brown to serve as an alternate to the Conservation Commission. Vote was unanimous.

7:30 pm

Roy Boyer – Waste Management

Mr. Boyer and Public Works Director Mr. Boucher were present. Mr. Boucher said relative to the solid waste contract renewal and going with single-stream recycling he said he didn't feel it is cost effective at this time, which includes a large investment into the transfer station facility. Mr. Boyer said the volume in New Hampton is fairly low. He offered 2 choices on the contract with one being single-stream and the other to continue handling recyclables at the facility as its being done currently. The 2nd choice, a 5-year contract, beginning 1/1/20, allows for a switch to single-stream. Mr. Boyer stated that if in the future the town wished to switch to single stream they could add it to the contract. if

the town desired. Mr. Mertz made a motion, seconded by Mr. Irvine to agree to the contract continuing the current arrangement with Waste Management with the understanding the town could convert to single-stream if the town desired. Vote was unanimous and the board signed the contract.

Mr. Boucher said Dave & Sherry Boynton would be trimming the edge of the Nature Fitness trail on 9/20.

DISCUSSION

The Board reviewed the following:

- Board reviewed draft MS-and discussed what amount of fund balance to use to help offset an increase in the town's tax rate. It was agreed to use \$160,000. Overlay was set at \$25,000.
- Mrs. Lucas contacted Chief Stevens about retiring PD cruiser and its replacement to see if there was potential for it to go to auction in 2019. Chief Stevens doesn't have delivery date yet and board agreed 2019 wasn't likely.
- Board signed an appointment for Nick Brown as an alternate member to the Conservation Commission.
- Mrs. Lucas reviewed the items the Selectmen wanted discussed at Planning Bd relative to Mr. Sharp's Site Plan application. Engineer Kent Brown had asked for a continuance on the application.
- Mrs. Lucas advised NHS Jill Duncan and Headmaster Joe Williams will meet with Selectmen to discuss banners and flags for bicentennial.
- Ms. Adams sent memos to department heads to have town vehicles registered.
- Board signed a letter to Anthony Guyotte; re: status of his inquiry about adding a concrete pad for an RV that a relative may use for a portion of the year.
- Review of phone conversation between Roger O'Sullivan and Admin Assist. Mrs. Vose.
- Email from Bob Wolak (Dunkin Donuts) who said he will proceed to getting a new septic system.
- Bridge over Snake River outlet: email request from Kevin Daigle- NHDOT engineer to seek input from New Hampton and Center Harbor fire departments relative to a safe location to draft water for emergency purposes. Review of Chief Drake's response to the request.
- Review of CIP Chairman Mr. Katz's comments to LRPC's RSMS survey.
- NHDOT driveway permit and NHDES wetlands permit for Winona Road access and parking area to Snake River Conservation Area access parking on Winona Road.

- Notification of temporary signage from Country Cottage.
- HealthTrust public hearing – Mrs. Lucas to attend.
- Mrs. Lucas said NHS does some work on the Nature Fitness Trail but Mr. Boucher wants to do additional work as the growth along the sides is encroaching the trail. As mentioned earlier the Boyntons will perform the trimming.

OTHER BUSINESS

- Mr. Mertz asked the status of the resident who said they were approached by someone who said they'd be drilling water to sell on an abutting parcel and asked Mrs. Lucas to have a letter drafted to invite the person in to speak with the board.
- Board agreed to a 6pm start time for regular Selectmen's meetings beginning 9/26 and added additional 2020 budget meetings for 10/7 & 10/14 beginning at 5pm.
- Mr. Mertz had spoken with the Dept of Labor relative to elevators/lifts in public spaces. He said the state reviews and inspects the installation with inspections performed annually. He asked what the typical cost of an installation would be and was told roughly \$50,000 so the board agreed it may have to be an enclosed staircase on the left side of the Town Office, based on cost. There was further discussion on an enclosed staircase on the left side of the Town Office and the various options and costs for changes to the layout.
- Mrs. Lucas said Atty Whitelaw has reached out to counsel for DirecTV to discuss intent of settlement document.

PUBLIC COMMENT

There was none.

NON PUBLIC SESSION

At 8:31 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (c) Personnel. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Mertz -Y.

PRESENT

Mr. Irvine, Mr. Mertz, and Mrs. Lucas.

RETURN TO PUBLIC SESSION

At 8:33 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes were unanimous.

Mr. Irvine made a motion, seconded by Mr. Mertz to accept the resignation of Firefighter/EMT Kyrsten Brunt. Vote was unanimous.

Mr. Irvine made a motion, seconded by Mr. Mertz to accept the resignation of Part-time Transfer Station Attendant Richard Shea. Vote was unanimous.

Mrs. Lucas to prepare letters of appreciation.

NON PUBLIC SESSION

At 8:35 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (c) Personnel. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Mertz -Y.

PRESENT

Mr. Irvine, Mr. Mertz, and Mrs. Lucas.

RETURN TO

At 8:50 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public

PUBLIC SESSION Session and to seal the minutes for 5 years. Votes were unanimous.

NON PUBLIC SESSION At 8:50 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (e) Litigation. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Mertz -Y.

PRESENT Mr. Irvine, Mr. Mertz, and Mrs. Lucas.

RETURN TO PUBLIC SESSION At 8:57 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes were unanimous.

NON PUBLIC SESSION At 8:57 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (e) Litigation. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Mertz -Y.

PRESENT Mr. Irvine, Mr. Mertz, and Mrs. Lucas.

RETURN TO PUBLIC SESSION At 9:03 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes were unanimous.

ADJOURNMENT: Mr. Irvine made a motion, seconded by Mr. Mertz, to adjourn at 9:04 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose