

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

August 8, 2019

MEMBERS

Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

PRESENT:

OTHERS

Town Attorney Spector-Morgan

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 6:30 p.m.

APPOINTMENT:

Atty.Spector-Morgan was present.

6:30pm

Atty Spector-Morgan

RECESS

Mr. Irvine made a motion, seconded by Mr. Denoncour, to recess the meeting at 6:30 pm. Vote was unanimous.

RECONVENE

Mr. Irvine made a motion, seconded by Mr. Denoncour, to reconvene the meeting at 6:48 pm. Vote was unanimous.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Mr. Mertz made a motion, seconded by Mr. Denoncour to approve a Payroll Change Notice for Ralph Filley as transfer station attendant at \$12.00/hr. Vote was unanimous.

The board approved purchase requisition for Hwy Dept (2010 Int'l repairs); compactor & jackhammer rentals; 4 catch basins; paving of Dana Hill and to Porter Paving due to the bid being the best bid), Fire Dept (EMT training for two employees, Mr. Irvine noted that the previously discussed EMT training for 2 Fire Dept employees will come the Fire Dept Training Expendable Trust Fund), Old Home Day (8' X8' timber posts), PD (uniforms for Officer Franz-Morin). Mr. Mertz made a motion, seconded by Mr. Denoncour, to accept DPW Mr. Boucher's recommendation to use Porter Paving for the paving projects as it was the best bid price. Vote was unanimous.

The board approved the following Building Permit application(s):

1. Catherine Creteau; Tax Map R19, Lot 17 (after-the-fact, with admin fee waived as it was the prior owner who created the non-compliance)
2. Scott & Heather Hatfield; Tax Map R4, Lot 72
3. Sarah Ohl; Tax Map R5, Lot 9

The board approved the following Occupancy Permit(s):

1. Tilton Realty Trust; Tax Map R11, Lot 17.34
2. Tilton Realty Trust; Tax Map R11, Lot 17.33
3. Boris & Patricia Gallego, Tax Map R4, Lot 41E

The board approved the following Septic Design(s):

1. George & Sheila Huckins; Tax Map R10, Lot 10C
2. 25 Clement Road LLC; Tax Map R2, Lot 2
3. James & Nieves Greene; Tax Map R19, Lot 22

The board reviewed the following Sign Permit application(s):

1. Chris Bell, Tax Map R11, Lot 25A; HELD for information.

APPOINTMENTS

(Cont.)

7:15 pm

Linden Drake

Linden Drake was present. He advised he traded in his Ford Explorer for another vehicle that is inspected. He will disposing of the small boat in the next few days. Relative to the roof a contractor said he would begin work at the end of the month. Mr. Irvine said there had been reports of someone living there and Mr. Drake said the previous tenants were removing some of their items and that no one was staying in the home. The board agreed to meet with Mr. Drake at the end of Sept.

7:30 pm

Police Chief Stevens

Finance Officer Ms. Duggan and Treasurer Mrs. Mertz were present at 7:23 pm. Mr. Irvine read RSA 318-B:17-b V(a1) relative to drug forfeiture monies which states 45% shall be returned to the fiscal officer(s) of the municipality. Ms. Duggan said Chief Stevens has been saying that in the Town of Tilton a police chief and another officer are on a checking account and the monies are just held in this account so they have quick access to the money. She said she and Mrs. Lucas advised the Chief that the monies must go to the Treasurer. Mrs. Mertz said it is similar to the accounts held for the Fire Dept and Conservation Commission and a memo is submitted to withdraw money. Mr. Denoncour agreed that it isn't about convenience, but accountability. The Chief had expressed concern with officer safety and Ms. Duggan said she explained to him the few details he would need to provide to request the money. Unused money would then come back to the Treasurer. The board agreed it didn't matter how another town handles this. There was discussion on setting up a petty cash box so the PD would have quick access and the Treasurer said that would work.

Chief Stevens was present at 7:30 pm. Mr. Irvine advised that Ms. Duggan and Mrs. Mertz were present to discuss the drug forfeiture monies. He said he had concerns on the stipulations in using the monies based on state statute and guidelines from the AG's office making it more difficult to do their job. Mr. Irvine reminded the Chief that even though the money is only to be used for drug enforcement it is still town money and read the statute that stated it goes to the fiscal officer, the Treasurer, of the municipal, county, state, or federal government. Chief Stevens said he wants to be able to access money when the town office is closed, saying \$300 would be suitable for quick access, which can be replenished. He asked for trust when it comes to some items he might purchase to perform an investigation expressing concern with putting on paper something they may want to purchase and having someone see it. Mrs. Mertz said any documentation she would have would be kept in the safe. Mr. Irvine said the board just wants to create some guidelines and said the chief could even purchase some item with the department's credit card and request reimbursement from drug forfeiture monies if it is related to drug enforcement. Ms. Duggan and Mrs. Mertz left the meeting.

Chief Stevens said at this point in time, compared with last year, accidents have increased; (34-51) arrests are up (55-88), assisting other agencies has increased (82-107) and all of these issues create more man hours and productive time for the department. Mr. Irvine

asked what kind of arrests are up and Chief Stevens said many are bench warrants.

Chief Stevens said he looking at a well-respected company that gets \$1,500/yr for an individual who does the leg work for 4 major grants. They will work on what the department submits to enhance the application's chances of being awarded. If it is a 50/50 grant they will look for sponsors on the grant. He said he is looking to replace the Tasers and getting 7-9 at \$1,700/each. He is looking to purchase a speed board, firearms, radar replacements, and a computer which is becoming obsolete. Chief Stevens said he would contact the other towns that have used this company to see how it has worked for them. These are some items he may budget for in 2020. Mr. Mertz asked the Chief to see if this company could handle grants for other departments also.

Chief Stevens said he is working on hiring another officer that doesn't need to go through the police academy and can be used Thursday through Saturday nights.

Mr. Denoncour mentioned a motorcyclist that is traveling the roads at an excessive speed with a high decibel level and provided additional details.

The board expressed appreciation for the support for the Ride for the Seven by the department. Chief Stevens said they used the classic cruiser for the Make A Wish fundraiser at the Tilton Diner.

DISCUSSION

The Board reviewed the following:

- Old Home Day – Discussion on the need for someone to announce the opening ceremonies and days schedule. Mr. Denoncour agreed to help and Mr. Irvine to reach out to Chief Stevens for additional help. Mr. Irvine said there should be someone making sure organizations and the Farmers Market adheres to the layout developed.
- Email from Kent Brown; re: Boundary survey of Glines Memorial Forest lot, Tax Map R3, Lot 3, abutter Bruce Harvey is now in agreement.
- Email correspondence with DirecTV counsel; re: data required by Settlement Agreement.
- Primex training course on Harassment; update on those who attended and employees to took online course.
- Thank you from Pat Schlesinger for tree planting in her honor.
- Jellystone Campground:
 1. Complaint from abutter on 8/8 to Jellystone Campground; re: trash on Pemi embankment, referred to Health Officer.
 2. Complaint from camper on 7/22; re: conditions, referred to Health Officer.
- There was discussion on RSA 231:59-a, Repair of Highways by Towns; Relative to Outlet Road, it was the consensus of the board to remove the culvert to restore the natural streambed as restoration costs would be very high. Further information may be necessary from NHDES.

- Letter from Public Works Director Mr. Boucher: re: satisfactory paving of Beech Hill Road Class VI to Shea's driveway.
- Email, 8/3, from possible buyer to vacant land; re: question on locating camping trailer for residency while building, also storage container. Permitting Assistant Mr. Pollock had supplied zoning regs which the board agreed should be forwarded to inquirer. Though the email did state that they would install utilities prior to bringing the camper on site the regulations only allow for a manufactured housing unit - connected to utilities, while constructing a home.
- Email from GM Matt Stanley, Central Rivers Power; re: schedule a meeting with Selectmen. Board agreed to meet on 8/22.
- Letter from Jennifer & James Doig, 8/5; re: storage of containers on property (Riverwood – 1st lot) while house is being constructed – drawing included. One storage container to remain permanently after construction. The board agreed to have Mr. Pollock review the ordinance to see if this could be allowed, notifying the Doigs of the decision.
- Letter from Atty. Fitzgerald, 7/26; confirming settlement between New Hampton vs Lawless.
- NHDOT, 8/1; re: Highway Block Grant Aid for FY2020 at \$109,451.
- Compliance letter to James Morin, 8/5, from Permitting Assistant Mr. Pollock; re: auto sales on Route 104 that had previously been sent a cease & desist.
- Copy of letter to NHDOT Commissioner Victoria Sheehan and Executive Councilor Cryans, 7/25; re: meeting with Mr. Irvine & Mr. Pollock on Route 104 study.
- NHDES – copy of letter, 7/30, to Gardner Fisher (Tax Map R7, Lot 33); re: annual report for Annual Post-Closure of inactive landfill due.
- CAP – thank you for appropriations.
- New Beginnings – request for appropriation for 2020 budget.
- NHMA case law:
 - a) Retention of excess tax deed proceeds.
 - b) Monument maintenance by municipality
- USA Today article on short-term rentals.
- Notification of temporary signage – yard sale.
- Notification of whole house generator being installed at residence and whether it needs a building permit. The board thought it may need a permit if it adds value to the property and agreed to have this determined.

- Tax Collector's Lien Redemptions.
- Copy of signed Electricity Sales Agreement with FirstPoint Power.
- As Fire Chief Drake met his limit on hours and as the new law bases the limitation on the entire year, not by week, there was discussion on whether to allow him to work additional hours if above 32 hours in a week. The board agreed to hold it to 32 hours per week.

OTHER BUSINESS

- Mr. Irvine pointed out 10 flags hanging at Shamrock Motors, referring to the new statute that a flag is a sign. The board stated their respect for the flags that were hung but that an enforcement letter needed to be sent.
- Mr. Mertz mentioned the new memorial to be created and the board agreed to discuss this on 8/22.
- Mr. Irvine asked the status of the town office remodel as work must begin, and contracts in place to encumber the monies into 2020. Mr. Mertz is currently working on costs for an elevator or lift in order to begin.

PUBLIC COMMENT

There was none.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Denoncour, to adjourn at 9:29 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose