

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

August 15, 2019

MEMBERS

Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 6:30 p.m.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved purchase requisition for Hwy Dept (tires for the backhoe) Fire Dept (phase II security system – Warrant Article #12)

Mr. Irvine made a motion, seconded by Mr. Denoncour, to accept a letter of resignation from Fire Dept employee Jordan Lippmeier. Vote was unanimous. There are still a few items she needs to return.

The board approved the following Intent to Cut Wood:

1. Smith Family 2018 Joint Trust, Tax Map R10, Lot 16C

The board approved the following Building Permit application(s):

1. Triple C Trust, Tax Map R19, Lot 17

APPOINTMENTS

None

DISCUSSION

The Board reviewed the following:

- Enforcement letters from Permitting Assistant Mr. Pollock:
 1. Shamrock Autos on the flags/signage
 2. Gregory & Sally Verrill, Tax Map U5, Lot 21 – MLS listing stating there was an unpermitted ADU. Mrs. Lucas said she called Mr. Verrill to advise him
 3. Bruce & Marcia Hamel, Tax Map R3, Lot 10 – MLS listing stating there was an unpermitted ADU. Mrs. Lucas said Mr. Hamel obtained an application to the ZBA as soon as she contacted him.
 4. James & Jennifer Doig, Tax Map R12, Lot 28A; re: multiple trailer storage units on empty lot. Mrs. Lucas said the draft letter states one accessory structure could be allowed as there was no primary structure. It states the trailer they want to keep permanently would need to be the one they place on the lot now but additional storage units could not be allowed until construction begins on the home. The temporary containers kept on the property longer than 14 days must meet setback distances. The board agreed with the letter as drafted and recognized the ordinance doesn't specifically address storage containers, suggesting that the Planning Board discuss this further.
- Town Clerk Ms. Adams's list of oaths of office that are expiring.
- Board reviewed a description Ms. Adams had wrote about what kind of changes she

needs for her office layout.

- Discussion on Farmer's Market temporary signage that appear to be left up all the time. The board agreed to a letter that better explains the ordinance requirements.
- Chief Drake has asked to meet with the board after his vacation.

OTHER BUSINESS

- Mrs. Lucas said Kevin Drake was called to pick up an abandoned Sea Doo on Hatch Corner Road and is asking if he could dispose of it at no cost. The board agreed that would be possible but to first investigate who may have owned it.
- The board agreed not to bill Bill Huckins after he suffered an emergency event causing an ambulance transport when he was working with the Hwy Dept performing town work as a volunteer.
- Mr. Denoncour said Old Home Day went well but locations for each group should be better defined. Signage on abutter's property was an issue.
- The board reviewed a letter sent by the Town Attorney to Chris Bell, dated 8/12, advising him of his need for his longer term Hawkers/Peddlers application and fees, and appropriate sign permit application. Mrs. Lucas stated she provided Chris Bell with documents he requested. The board agreed that if he doesn't comply they would have the attorney proceed with filing with the court.
- The board will review a draft policy on petty cash for the Police Department from Drug Forfeiture Funds once the Treasurer has given input on the draft.
- Mrs. Lucas said she spoke with Bruce Harvey about the Glines property (Tax Map R3, Lot 3) most recent survey done by two surveying companies, which changed the town's lot from 44 acres to 26 acres, and clarified lot line where it intersects with Mr. Harvey's parcel which has gone from 84 acres to 66 acres. Further discussion with Mr. Harvey will determine if the survey is finalized.

PUBLIC COMMENT

There was none.

ADJOURNMENT:

Mr. Irvine made a motion, seconded by Mr. Mertz, to adjourn at 7:22 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose