

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

Thursday, July 16, 2020

MEMBERS

Mr. Mertz, Mr. Drake, and Mr. Shaw were present.

PRESENT:

OTHERS

Town Administrator Mr. Irvine

PRESENT:

CALL TO

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the board in the Pledge of Allegiance.

ORDER:

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase order(s) Hwy Dept (1" finish coat of PSB parking lot & restriping; there was some discussion on the finish coat still being needed since construction, money in the budget for this while still making improvements to town roads, the cost quoted being very low due to other paving projects currently underway in town, and that monies to be spent would not go far if applied to a town road instead. Mr. Mertz made a motion, seconded by Mr. Shaw to approve expenditure of not more than \$44,800 to apply top coat and striping to Intervale Drive and PSB parking lot. Vote was unanimous).

The board approved the following Building Permit application(s):

1. Bradley Forrest, Map R7, Lot 7
2. Thomas & Suzanne Cagle, Map R1, Lot 19A; ADU which was approved by ZBA on 7/8/20.

The board approved the following Occupancy Permit application(s):

1. Robert & Leslie Schilling, Map R4, Lot 90G

The board approved the following septic design:

1. Bradley Forrest, Tax Map R7, Lot 7

APPOINTMENTS

6:30 pm

*Robert Joseph
Candidate for
Representative*

Mr. Joseph was present and outlined what goals he wants to accomplish if elected. There was discussion on unfunded mandates and downshifting from the State to the town level and the negative impact to taxpayers. Mr. Joseph said he'd like to hold something at the Town Offices to allow public to meet with him and ask questions, prior to elections. Mr. Irvine to see if there are any guidelines Mr. Joseph should follow to do that.

6:45 pm

Corey Goodwin

Public Work Director Mr. Boucher was present but Mr. Goodwin cancelled his appointment. Relative to Amsden Road Mr. Boucher reviewed the plow route that services this road, presently done by a subcontractor. Mr. Goodwin would call Mr. Boucher whenever Mrs. Goodwin could not make it up Amsden Road to their home, outside of when the road was routinely plowed. Mr. Mertz said Amsden Road begins in New Hampton, then continues up a steep hill into Ashland and the Goodwin residence. Mr. Boucher said when he brought this to the board's attention, they told him to stop plowing additional times beyond the regular route schedule. He said the road to the Goodwin is very steep and there are times the town truck has difficulty making it up the hill making the addition of chains necessary. Mr. Boucher said he previously spoke with

Ashland PWD and they agreed that whichever town reached Amsden Road first - would plow it. Ashland did a few times but then Mr. Boucher would drive by roads in Ashland on either side of Amsden Road, which had been plowed, only to find this particular road wasn't touched. Mr. Irvine said there is only one resident in New Hampton on this road, at the very beginning and that this road isn't a high priority compared to the other more populated roads on that plow route. Due to lack of turnaround New Hampton has to send their small trucks and the town has to backdown Amsden Road into Winona Road. In order to create a turnaround, private land would have to be taken to create one. Mr. Drake asked who plows Amsden Road if subcontractors are not called in during a storm and Mr. Boucher said he does, after completing other parts of the route he has. There was discussion on what order plowing takes place - beginning with bus routes, large populations on a roadway, etc.

7:00 pm

PUBLIC HEARING

Fire lane
designation

Mr. Mertz advised this was a public hearing to in accordance with RSA 231:59-a, to take action on the designation of a section of Old Route 104 (Pemi Outlet) a Class VI road as an emergency lane, which will allow for maintenance and repair, to include removal of brush, repair of washouts or culverts, or any other work deemed necessary to render such way passable to firefighting vehicles. He said the abandoned section, currently a Class VI road, is where there has been a culvert failure at the inlet to Pemigewasset Lake.

As the town can't expend monies for work on a Class VI road, Mr. Mertz reviewed the RSA which allows for expenditures to the road by designating it as an emergency lane. Mr. Irvine said if this is designated the embankment could be stabilized, a hydrant can be established, the Fire Dept could draft water as needed, and the access to this point can be plowed by the town. He said the section of this designation would begin at Route 104 to the western approach of the outlet, to the streambed. The remainder of the Class VI road remains the same with new access off of the Rt 104 having been given approval by the state for a new access point. Fire Chief Drake said the fire department has utilized that outlet as a water source for years, train at that location, and it provides year-round access with installation of a hydrant, being a benefit to that area. Mr. Irvine said NHDES approves of this work and that the existing abutment remaining will not be disturbed. He asked if a hydrant was installed how much of a savings would this represent during a fire and Chief Drake it saves 15 minutes. Mr. Drake said the snowmobile club is interested in creating a bridge across this same outlet as it would be their access point to Meredith. Mr. Irvine to research whether this could be allowed on a Class VI road.

Mr. Mertz made a motion, seconded by Mr. Drake to declare that section of old Route 104, being 405 feet, westerly of the Pemigewasset Lake streambed to NH Route 104 as an emergency lane. Vote was unanimous.

There was discussion on the order of work - bank stabilization and the hydrant installation. Mr. Drake suggested seeing what it would take to get NHDES to allow for removal of the header in the water for safety reasons. Mr. Boucher to work with the Fire Dept on costs for a dry hydrant.

DISCUSSION

- The board signed a Current Use application, Combs/Darnell, Tax Map R10, Lot 36.
- Mr. Mertz made a motion, seconded by Mr. Drake to submit the application for the Lot Merger (town owned Bald Ledge properties; Tax Map R8, Lots 1, 1R&S, 1V, 18 & 18A) and authorize Mr. Mertz and Mr. Irvine to sign as landowners. The motion passed and Mr. Mertz and Mr. Irvine signed the application. Mr. Irvine advised that once the Planning Board has reviewed the merger agreement the Selectmen would

sign the form as the governing body.

- Mr. Irvine advised that the BTLA Form A-12 Gordon Nash Library due by 6/1/20 was received after the date. He recommended accepting the late form due to the fact there were changes to the organizational structure causing this delay and there has been no change to the library being available to the public. It was noted that it wasn't available to the public currently due to the pandemic but that NHS has put substantial improvements into the library that will serve the public. Mr. Mertz made a motion, seconded by Mr. Shaw to accept the late form noting the benefit to the town and the citizens. Vote was unanimous and the board initialed the form.
- Mr. Drake made a motion, seconded by Mr. Shaw to accept the abatement recommendation by assessors CNP for Peter Hall, Tax Map R8, Lot 13. Vote was unanimous.
- Mr. Mertz made a motion, seconded by Mr. Drake to accept the abatement recommendation by assessors CNP for St Gelais, Map U14 Lot 14. Vote was unanimous.
- There was discussion on many taxpayers who never received their 1st issue tax bill in the mail for which interest has accrued, including 5 who have post office boxes in town. Three of the taxpayers had interest and penalties of over \$5.00. Mr. Mertz made a motion, seconded by Mr. Drake to waive interest and penalties for the following property owners, in amounts just over \$5.00 each; Louis Candito Trust , Richard & Tracy Burhoe, and XXXX?? (unclear) Vote was unanimous.
- Mr. Irvine advised that Stan Graton has inspected the Town House foundation. Current estimate is \$24,000 to stabilize the brick foundation under the chimney and the floor joists which had sunk. Mr. Irvine recommended seeking an emergency appropriation out of fund balance from NHDRA. He said the Town Building Maintenance fund has sufficient monies, but would prefer to use that towards a match if a grant can be obtained for future, permanent repair work necessary to the building. The board agreed to move forward with this plan.
- Mr. Irvine advised that PD copier has failed but isn't under the lease purchase agreement. After discussion the board agreed that as the copier is so old it was more cost effective to lease a new machine.
- Copy of enforcement letter to Tracy & Ruth Simula, Map R10 Lot 12 for unpermitted construction.
- fyi – Year end transfer to Con Comm for 50% of the current use change use penalties.
- fyi – Overtime payment adjustment during COVID stipend.
- NANA name change due to merge with Pemi Baker Community Health; discussion on how this might change the budgeted appropriations for the organization in the future. Mr. Irvine to investigate further.
- Selectmen 2020 meeting minutes: 3/12, 3/16, 3/19, 3/26, 4/02, 4/06, 4/09, 4/16 & 4/30 (Mr. Mertz & Mr. Drake) and 5/14, 5/21, 5/28, 6/04 & 6/11 (full board). This were tabled until 7/23/20.

**PUBLIC
COMMENT**

There was none.

**OTHER
BUSINESS**

- Mr. Irvine said the 1st test of the direct deposit worked so it will be tested with additional employees then offered to all employees.
- GOEFFER2 reimbursement for approximately \$8,900 has been submitted.
- Mr. Irvine requested using GOEFFER reimbursement to purchase:
 1. Electrostatic sprayer for decontamination of vehicles and spaces; discussion on

purchasing 3 for use by EMS, PD and Town Office. Chief Drake to review product to determine which ones to purchase.

2. Remote access lock for Town Office main door, which is kept locked.

 - Chief Drake advised that he attended a LRMFA meeting which provided an update to radio program, which is expected to go online in August.
 - Command vehicle will be stripped of equipment and put out on Municibid.

NON PUBLIC SESSION

At 9:11 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring. Roll call was taken, Mr. Mertz –Y, Mr. Drake – Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw and Mr. Irvine

RETURN TO PUBLIC SESSION

At 9:30 pm, Mr. Mertz made a motion, seconded by Mr. Shaw, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

NON PUBLIC SESSION

At 9:31 pm Mr. Mertz made a motion, seconded by Mr. Shaw, to go into Non-Public Session, according to RSA 91A:3 II (a) Personnel. Roll call was taken, Mr. Mertz –Y, Mr. Drake – Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw and Mr. Irvine

RETURN TO PUBLIC SESSION

At 9:38 pm, Mr. Mertz made a motion, seconded by Mr. Shaw, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

NON PUBLIC SESSION

At 9:39 pm Mr. Mertz made a motion, seconded by Mr. Shaw, to go into Non-Public Session, according to RSA 91A:3 II (a) Personnel. Roll call was taken, Mr. Mertz –Y, Mr. Drake – Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw and Mr. Irvine

RETURN TO PUBLIC SESSION

At 9:42 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Drake, to adjourn at 9:43 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose