

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, July 1, 2021

MEMBERS

Mr. Drake, Mr. Shaw, and Mr. Harvey were present.

PRESENT:

OTHERS

Town Administrator Mr. Irvine

PRESENT:

CALL TO ORDER:

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES

Minutes of 6/10/21 and 6/17/21 were held for approval at a later date.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase requisitions: PD (workstation replacement)

The board approved the following Building Permit(s):

1. Gate City Development Partners LLC – Map R3, Lot 8B
2. Mark & Dianne Garibotto – Map R16, Lot 9E

The board approved the following Septic Design(s):

1. JA Total Properties – Map R13, Lot 12A

OPEN ITEMS

- Town House Request for Proposals has been sent to contractors doing work on historic structures and will go on Town website.
- Generators – no update
- Personnel Policy – Mr. Irvine will forward to Legal counsel for review after typing up edits.
- Detail Pay – no update
- Fees – no update
- Utility abatement – Mr. Shaw is still reviewing.
- Brook Road Bridge – no update
- Veterans Memorial – Person who Mr. Irvine was working with has left the company hence the delay. New manager to provide a quote next week.
- Landfill – no update
- Radio inventory/plan – no update
- Mr. Emmons – no update
- Kenworth repair – no update
- Cemeteries – Mr. Irvine met with Trustees and discussed the monies being held in funds to maintain 2 lots in Village Cemetery.

APPOINTMENTS

6:30 pm

Jamie LaRoche

Mr. Irvine advised that Mrs. Laroche was coming to see the board and had submitted a written request to see if the local Cub Scout group could hold a fundraising car wash event at the Public Safety Building. It was noted the Fire Chief had given his approval. The board made a finding that the local Cub Scouts Pack #59 is recognized community organization and provides a public benefit to the community and agreed to allow this fundraiser. The board advised it wouldn't be necessary for her to attend this meeting and got a message to Mrs. LaRoche.

DISCUSSION

- Primex advised town of Workman's Compensation Premium Holiday Distribution at

\$10,774.01 due to the low number of claims as many people were working from home. It was the consensus of the board to request this amount as a discount towards the Primex bill. Primex Property & Liability Premium Holiday Distribution at \$8,394.56 with consensus of board to request this amount as a discount towards the bill.

- Board signed the following Intents to Cut Wood
 1. F & L Piper Rev Trust - Map R18, Lot 43
 2. Dana & Jonann Torsey - Map R9, Lot 10
 3. Dana & Jonann Torsey - Map R9, Lot 21
- Abatements approved, noting that 1-4 were because the software system did not make the deleted parcels “inactive”:
 1. Subisak One Family Trust - Map R15, Lot 18 for \$6.10; Mr. Drake made a motion, seconded by Mr. Harvey.
 2. Subisak One Family Trust - Map R15, Lot 23 for \$2.89; Mr. Drake made a motion, seconded by Mr. Shaw.
 3. Subisak One Family Trust - Map R15, Lot 20 for \$1.66; Mr. Drake made a motion, seconded by Mr. Shaw.
 4. Jennifer Combs & Patricia Darnell - Map R10, Lot 37 for \$232.58; Mr. Drake made a motion, seconded by Mr. Harvey.
 5. Gayle & Derek Burnham - Map U9, Lot 5-137 for \$57.47 due to camper owner providing proof of valid registration. Mr. Drake made a motion, seconded by Mr. Harvey.

All votes were unanimous.
- Mr. Drake signed IRS Form 941 Quarterly Report.
- Mr. Shaw made a motion, seconded by Mr. Harvey to accept the Settlement Agreement for 2012-2017 assessments between the Town and FairPoint, d/b/a Consolidated Communications, in the amount of \$142,161. Vote was unanimous. Mr. Irvine advised that FairPoint has been accepting of the methodology the town uses now for their assessment.
- Tax Collector’s lien redemptions.
- fyi – PD Monthly Report; Mr. Drake advised he’d like to get more information from department heads on ways to improve their dept., assist the community/residents, equipment or personnel constraints, budget, etc.
- Transfer from Special Revenue to General Fund for a DHHS payment in the amount of \$3,284 for COVID preparedness.
- NHDOT communication; Smith’s Crossing bridge removal approved and going out to bid.
- fyi – Primex communication Cyber coverage limits being reduced.
- fyi – NHDRA Form PA80 from Consolidated Communications.

OTHER BUSINESS

- Fiber project in Bristol anticipated to go live in 3 weeks.
- Mr. Shaw said he would like to know the top 3-5 vendors that the town utilizes which represents the largest expenditures.

PUBLIC COMMENT

There was none.

NON PUBLIC SESSION

At 7:50 pm Mr. Drake made a motion, seconded by Mr. Shaw, to go into Non-Public Session, according to RSA 91A:3 II (c) Reputation. Roll call was taken, Mr. Drake – Y, Mr. Shaw – Y, Mr. Harvey – Y. Vote was

unanimous.

PRESENT

Mr. Drake, Mr. Shaw, Mr. Harvey and Mr. Irvine.

**RETURN TO
PUBLIC SESSION**

At 8:12 pm, Mr. Drake made a motion, seconded by Mr. Harvey, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

Mr. Drake made a motion, seconded by Mr. Shaw to enter into a payment agreement with Scott & Diana Batchelder for 2017 taxes totaling \$1,954.13 at \$500/month to avoid possible tax deeding. Vote was unanimous.

ADJOURNMENT:

Mr. Shaw made a motion, seconded by Mr. Harvey, to adjourn at 8:15 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose