

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE  
NEW HAMPTON, NH 03256**

Thursday June 18, 2020

**MEMBERS**

Mr. Mertz, Mr. Drake, and Mr. Shaw were present.

**PRESENT:**

**OTHERS**

Town Administrator Mr. Irvine

**PRESENT:**

**CALL TO**

Mr. Mertz called the meeting of the Board to order at 6:00 p.m.

**ORDER:**

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

Fire Dept (CPAP Port O2 vent system),

The board approved the following Building Permit application(s):

1. Working Stiff Properties LLC, Tax Map U7, Lot 17
2. Rheinhardt Rev Family Trust, Tax Map R8, Lot 1T
3. John & Allia Connors, Tax Map R7, Lot 22

The board approved the following septic design:

1. Kevin & Pamela Scarlett, Tax Map R6, Lot 18 – amendment.

**APPOINTMENTS**

*6:15 pm*

*Public Works*

*Director Jim*

*Boucher*

Mr. Boucher was present. He reviewed the budget to-date relative to proposed paving projects on Straits Road and the proposals submitted by paving companies. After discussion the board agreed to consider some repairs to Kelley Pond Road as there was money available in the budget and it would be cost effective to do this work while the paving company was in the area.

The board reviewed a purchase requisition for paving. Mr. Mertz made a motion, seconded by Mr. Drake to accept Mr. Boucher's recommendation to use Allstate Asphalt's bid for chip sealing on multiple roads at \$116,450.28. Vote was unanimous. Mr. Mertz made a motion, seconded by Mr. Drake to accept Mr. Boucher's recommendation to amend the proposal from GMI Asphalt which was to pave a portion of Straits Road at \$110,500, and considering there is a balance and an opportunity to repair a portion of Kelley Pond Road, to add \$16,300 to the requisition, for a total of \$126,800. Vote was unanimous.

*6:30 pm*

*Doug & Doreen*

*Tehan*

Mr. and Mrs. Tehan were present. They said they want to offer ice cream sales from a trailer to be located on JR's property on 426 NH Route 104 and submitted a Hawker's/Peddler's application. Mr. Mertz noted that the property owner has given written permission for this use. Mrs. Tehan said they are awaiting licensure by the state for food sales. Mr. Mertz said Fire and Police Chiefs would need to review and approve the site plan to ensure safety. Mr. and Mrs. Tehan said they'd like to offer sales for the entire season. Mr. Mertz said the board could consider approving a 30-day permit which allows them to start operation, with a seasonal permit requiring a meeting with the Planning Board to determine possible Site Plan review. Relative to signage they were going to repaint the original ice cream cone on site and have some small A-frame temporary signage. Relative to adding picnic tables, Mr. Irvine said that would be part of

the site plan review and temporary signage was limited to two at 6 sq. ft. each. The board considered applying the \$50 thirty-day fee to the seasonal Hawkers/Peddlers permit of \$300 if the Planning Board gives approval. There was agreement that if this permit was approved the start of the 30-day permit would begin once the town received a copy of the state approval for food sales. Mr. Tehan advised they will take appropriate measures to ensure safety during the pandemic. Mr. Mertz made a motion, seconded by Mr. Shaw to issue the 30-day permit, beginning date to be determined, with the \$50 being credited to the seasonal fee. Vote was unanimous.

*James & Nieves  
Greene*

Mr. and Mrs. Greene were present but did not have an appointment. Mr. Greene said they've looked at their options to renovate the existing non-livable home along Dana Hill Road, which appears to be cost prohibitive. They have found a mobile home which is the same width, but is longer. There is no existing foundation, only blocks. They would like a foundation for the new structure. It was noted that though the replacement building was 1 foot longer, the overall square footage would be less than what exists currently, making it more conforming. Mr. Irvine advised that it would need to go on the same footprint relative to the front and side setbacks to maintain pre-existing non-conforming rights, so the existing location will need to be staked prior to demolishing the existing structure.

## **DISCUSSION**

- Change Use penalty for Scott & Tyler Hanigan, Tax Map R7, Lot 3F at \$120
- Tax bill software error when creating 1<sup>st</sup> issue tax bills for several properties merged and several that were taken by tax deeding which should have been exempt, totaling \$5,141.94. Mr. Mertz made a motion, seconded by Mr. Drake to approve the abatement for said amount. Vote was unanimous and abatement was signed.
- Mr. Mertz made a motion, seconded by Mr. Drake to sign the MS-535. Vote was unanimous and signed form.
- Board signed Warrant for 171 unlicensed dogs to be sent to the PD.
- EMS equipment approved under 2020 Warrant Article 15 was ordered, with a savings of \$1,273.58.
- Email inquiry from someone asking about V & R Development land and what steps would be necessary to continue with its subdivision approvals. The board noted that the property owner recently merged all the lots into one so any subdivision going forward would require resubmission to the Planning Board under new regulations.
- Joint Loss Prevention Committee minutes reflect concern with floor and one of the chimneys in the Town House. Based on this information Old Home Day and upcoming elections need future discussion as to whether the structure is safe for any occupancy. There was discussion on getting an expert to assess the situation, then consider repairs, whether insurance related, use of grant monies, or appropriations through a warrant article.
- Discussion on whether to hold or delay Old Home Day during the COVID-19 pandemic while keeping attendees safe and the event enjoyable. The board agreed to make a decision in early July.
- Inquiry from hunter requesting permission to bait bear on town property. Concerns discussed were creation of a bear feeding site which would encourage more bears coming into the property where the public is already welcome, and site clean-up once hunting done. The board said they needed further information from the hunter before considering further.
- New cruiser overbudget by \$541.60 as original quote for equipment transfer did not include 3 critical, non-functional items.
- Board reviewed ambulance rate comparisons with comparable providers. Chief Drake

to supply a comparison to local providers.

- Copies of enforcement letters from Permitting Assistant Mr. Pollock to:
  1. William & Taylor Thalheimer – unpermitted construction
  2. Courtney Janelle & Casey Keene – unpermitted construction
  3. Lloyd & Mary Covell – unpermitted construction
- LRPC advising of no rate increases for 2021 budget.
- Report of vandalism in Winona Heights at new home construction.

**PUBLIC  
COMMENT**

There was none.

**OTHER  
BUSINESS**

- Mr. Drake read letter into record from local doctor commending New Hampton first responders Matt O'Neill and Ingrid Heidenreich for their response with a patient. Letter of recognition by the board to be drafted.
- The board agreed to recite the Pledge of Allegiance at the beginning of each Selectmen's meeting.

**ADJOURNMENT:** Mr. Mertz made a motion, seconded by Mr. Shaw, to adjourn at 8:30 pm. Vote was unanimous.

Respectfully submitted,  
Pamela Vose