

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

June 13, 2019

MEMBERS

Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 6:30 p.m.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Mr. Mertz made a motion, seconded by Mr. Denoncour to approve a Payroll Change Notice for hiring of Kaitlyn Abell as a Fire Dept. employee effective 6/13/19. Vote was unanimous.

The board approved purchase requisitions for PD (tires), Fire Dept (furnace repair).

The board approved the following Building permit:

1. Bella Beads (Susan & William Vachon); Tax Map U2, Lot 7
2. Wintringham Trust; Tax Map U15, Lot 8; HELD; Follow-up Mr. Pollock went to measure; Mr. Wintringham wasn't present; was difficult to determine what the distance to the property line was. Mr. Pollock to follow-up with Mr. Wintringham.

The board approved the following Veteran's Tax Credit:

1. Harry Lord Rev Trust; Tax Map U5, Lot 23

The board approved the following Septic Design:

1. Peter & Christine Baerresen; Tax Map R19, Lot 5; HELD

APPOINTMENTS

6:45 PM

Colin Brown

Engineer Colin Brown was present. He said the new owners and have learned the septic system needs replacing. He said in finding an appropriate location for the new system he has to meet the well radius from two wells (on-site and abutter's), required distances to some poorly drained soils & jurisdictional wetlands, a culvert, a roadside ditch, and the state setback of 10' and town setback of 20'. Taking all of this into account, by making a small system for this 2 bedroom house he can meet the state setback of 10' but not the 20' town setback.

Mr. Irvine made a motion, seconded by Mr. Denoncour based on the information from Mr. Brown that the board make a finding that the proposed septic design, given the 6 challenges that were faced in its placement accommodating 5 of the 6, the board was willing to accept the leach field in the 20' setback. Mr. Mertz expressed concern with it being installed exactly as designed and Mr. Brown said he has set specific ties and benchmarks for its placement with the state verifying the same upon inspection. There was discussion on whether the design could be approved, then request the Baerresens to apply to the ZBA for a Variance. There was discussion on the risks to getting a state approval prior to getting an approved Variance.

After discussion the vote failed 0-3, without prejudice, with the board agreeing the property owners will need to file an application with the ZBA for a Variance.

7:00 PM
Fire Chief Drake

Chief Drake was present.

NON PUBLIC SESSION

At 6:57 pm Mr. Irvine made a motion, seconded by Mr. Denoncour, to go into Non-Public Session, according to RSA 91A:3 II (a) Personnel. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Denoncour – Y, Mr. Mertz –Y.

PRESENT

Mr. Irvine, Mr. Denoncour, Mr. Mertz, Mrs. Lucas, and Chief Drake

RETURN TO PUBLIC SESSION

At 8:26 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and seal the minutes for 5 years. Votes were unanimous.

Based on the recommendation of Chief Drake Mr. Irvine made a motion, seconded by Mr. Mertz to authorize the Chief to go forward with a conditional offer of employment for Devvin Gilpatric-Brown at \$10.50/hour. Vote was unanimous.

Chief Drake advised there was a request from New Hampton Girl Scout Cadets to hold a car wash on 6/15, outside at the Public Safety Building, away from the bays. The board confirmed the car wash can happen if the department is on a call and there would be adult supervision.

Chief's luncheon, 6/21 @ noon in Laconia, RSVP needed by 6/17.

DISCUSSION

The Board reviewed the following:

- Board signed a Timber Tax Warrant - \$165.74.
- Board signed Warrant for Unlicensed Dogs.
- Board signed an Agreement with Richard Shea, for road construction in public ROW.
- Waste Management proposals for services. Mrs. Lucas she and PWD Mr. Boucher met with WM Roy Boyer as the present contract will expire 7/1/20. They will not be using the CPI for rate calculations on construction debris or MSW under a new contract. During this meeting recyclables and single stream were discussed. Further discussion is needed to determine which handling method is best: compacting vs baling.
- Board discussed ambulance billing delinquencies with Mr. Denoncour making a motion, seconded by Mr. Irvine to send the following to collections:
 1. \$727.66 after insurance portion was paid.
 2. \$122.26 after insurance portion was paid.
 3. \$791.80 patient's insurance company denied - MVA.
 4. \$250.00 and \$250.00 after insurance portions were paid. Total unpaid for this individual is \$3,664.46.
 5. \$1,234.16 eligibility for insurance not found.
 6. \$1,247.69 insurance reimbursed patient which was not forwarded to town.
 7. \$1,220.63 supposed workers comp case, no follow-up information provided by

patient.

8. \$1,260 patient has no insurance and has moved, no forwarding address.

**NON PUBLIC
SESSION**

At 8:06 pm Mr. Irvine made a motion, seconded by Mr. Denoncour, to go into Non-Public Session, according to RSA 91A:3 II (1) Discussion with counsel. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Denoncour – Y, Mr. Mertz –Y.

PRESENT

Mr. Irvine, Mr. Denoncour, Mr. Mertz, and Mrs. Lucas.

**RETURN TO
PUBLIC SESSION**

At 8:37 pm, Mr. Irvine made a motion, seconded by Mr. Denoncour, to come out of Non-Public Session and seal the minutes for 5 years. Votes were unanimous.

Mr. Irvine said when he learned on over the past weekend there were possible renters at the Lawless property and after the board met on 6/10, he received an email (cc'd to Mrs. Lucas) from Seminole Ave resident David Marsh and one from Janan Hays (which he forwarded to Mrs. Lucas) asking what the status of any enforcement was. Mr. Irvine said he did not respond. Mrs. Lucas said she advised Mr. Marsh and Mrs. Hays that the town was actively working on the situation with attorneys for the town and the Lawless's, and would update as needed.

DISCUSSION
(cont.)

- Request under Right to Know for town records fee list. Mrs. Lucas said the last update was 2010 and advised the board should review this.
- Kim Ayers award – The board agreed to make the presentation at a Selectmen's meeting after the recipient is back from vacation.
- Census Bureau inquiry; re: temporary signage for their job openings. The board agreed they could put one at the Transfer Station, Public Safety Building, and Town Office with any other locations allowed with landowner's permission if they met the temporary sign ordinance and collected at the end of 8 weeks.
- Safety Recall on Hwy 2017 Ford F350
- Conservation Commission Agenda – 6/10 and minutes of 5/13.

OTHER BUSINESS

- Mrs. Lucas said she and Fire Chief Drake had discussed a recent permit for addition of a basement foundation under an existing home and that it wasn't marked for needing an Occupancy Permit. A full basement does need this permit as it is space that can be occupied. Chief Drake to contact property owner to advise them.
- Mr. Mertz expressed concern with condition of sidewalk at Veterans Park, which was damaged by Eversource during line maintenance and poorly repaired by NHDOT. Mrs. Lucas will ask DPW Mr. Boucher to provide a recommendation which can be forwarded to DOT.
- Mr. Mertz asked about the status of completing the Veteran's Memorial Park at the PSB. The board agreed to move forward with a design and invite the original committee in to discuss.
- Mr. Denoncour said Mrs. Lucas and Ms. Adams will work to move Town items out of the Gordon-Nash Library safe by 7/1 in preparation of the NHS/Library merger and

when done the Town needs to write a letter stating the safe is released. Mrs. Lucas said Ms. Adams will purchase the safe she requested in preparation of accommodating items she uses often from the Town's safe, which will then allow room for items from library safe.

- Mrs. Lucas said 2 training classes (one day, one night) will be done by Primex. Primex will send a sample policy which the board can adopt as an amendment immediately in order to facilitate the Primex training. Individual training will also be scheduled.
- Mrs. Lucas met with NHS Jill Duncan to discuss assessments and future plans for some additional properties. Mrs. Lucas had told Ms. Duncan that the town would need to know the occupation of each person living in a NHS residence to determine its tax exempt status. NHS will be purchasing 2 homes on Main Street and converting a barn into housing. As more properties are being removed from the tax base Ms. Duncan said PLIT will be discussed in the future. There was some discussion on possible monies that NHS gave to the Firefighters Assn, in appreciation for some school training and firefighting, as opposed to providing it to the Town to offset costs.

PUBLIC COMMENT

There was none.

NON PUBLIC SESSION

At 9:22 pm Mr. Irvine made a motion, seconded by Mr. Mertz, to go into Non-Public Session, according to RSA 91A:3 II (e) Litigation. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Denoncour – Y, Mr. Mertz –Y.

PRESENT

Mr. Irvine, Mr. Denoncour, Mr. Mertz, and Mrs. Lucas.

RETURN TO PUBLIC SESSION

At 9:32 pm, Mr. Irvine made a motion, seconded by Mr. Denoncour, to come out of Non-Public Session. Mr. Irvine made a motion, seconded by Mr. Mertz to seal the minutes for 5 years. Votes were unanimous.

NON PUBLIC SESSION

At 9:33 pm Mr. Irvine made a motion, seconded by Mr. Denoncour, to go into Non-Public Session, according to RSA 91A:3 II (c) Personnel. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Denoncour – Y, Mr. Mertz –Y.

PRESENT

Mr. Irvine, Mr. Denoncour, Mr. Mertz, and Mrs. Lucas.

RETURN TO PUBLIC SESSION

At 9:57 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes were unanimous.

ADJOURNMENT:

Mr. Irvine made a motion, seconded by Mr. Denoncour, to adjourn at 9:58 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose