

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

June 11, 2020

MEMBERS

Mr. Mertz, Mr. Drake, and Mr. Shaw were present.

PRESENT:

OTHERS

Town Administrator Mr. Irvine

PRESENT:

CALL TO

Mr. Mertz called the meeting of the Board to order at 6:00 p.m.

ORDER:

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following Building Permit application(s):

1. Timothy & Cheryl Mitchell, Tax Map R10, Lot 34A
2. Michael Cashman, Tax Map R6, Lot 33

The board approved the following Occupancy Permit:

1. Laura McCarthy, Tax Map U9, Lot 8A4

The board approved the following Intent to Cut:

1. Hofling Family Trust, Tax Map R10 Lot 25

APPOINTMENTS

6:15 pm

Ralph Gravallese

Mr. Gravallese and Faye Uhlendorff were present. Mr. Gravallese said he purchased raw land on Coolidge Woods Road and wants to locate a camper on the property and build a home in the future. To put in a camper with hook-ups would not be allowed as it would be creation of campground and require approval by the Zoning Board of Adjustment. Mr. Mertz said if it was stored on the property, used occasionally, and is self-contained it may be allowed. He said he'll have a mobile water tank for water and have the waste pumped as needed. Mr. Mertz if he begins staying there on a permanent basis it would not be allowed. Mr. Gravallese said he wants to install power. He said if he used solar power it would be installed on the camper, but would prefer temporary power from the road. The board advised they'd take the issue of temporary power under advisement. Mr. Gravallese said he would like to place a container on the property for storage purposes and the board agreed to take this under advisement.

6:30 pm

Mike French

PD Administrator Mr. French was present. Mr. French there had been the possibility of losing a full-time officer to another department but that is not happening, but a part-time officer has taken a full-time position in another town. Everyone agreed this would just result in less hours this officer serves in New Hampton. The board asked Mr. French to see if the hiring town will repay the town for a portion of the cost of the vest the officer will take with them.

Mr. French submitted a monthly report highlighting increased calls for service. He reviewed some of the increasing cases they are working on. He said Corporal Tyrrell is working with grant consultant on taser replacements, which includes batteries and training. Mr. French commended Officer Kuc who found a youngster riding a bike with no helmet, spoke to the youth, then returned to the PD and found an appropriate helmet, and drove it to the youth's home. The board expressed their appreciation with the work

Mr. Kuc performed and his involvement with the community. Mr. French advised that the Lakes Region Special Operations Team, which included an officer from New Hampton, went to Gilmanton for active shooter situation, which ended peacefully.

Mr. French said he is assigning officers other duties within the office such as overseeing the fleet and the uniforms.

He said retiring cruiser graphics should be removed soon and re-keyed. Mr. Irvine said it will be offered on Muncibid.

He said the department now needs another part-time officer with more overtime being needed in the near future for coverage purposes. Job opening to be created and advertised. Medical services and uniform budget lines could be negatively affected by a new hire.

Mr. French advised board he wanted to explore grant for 50% of the cost for future bullet resistant vest purchases.

DISCUSSION

- Board accepted CNP's recommended Land Use Change Tax for Tax Map R7, Lot 3F.
- Review by Sansoucy on abatements submitted by Eversource and Central Rivers - recommending denial. Mr. Mertz made a motion, seconded by Mr. Drake to accept the recommendations to deny both for their 2019 assessed value. Vote was unanimous.
- The board reviewed a contract agreement with Sansoucy for litigation services. Mr. Irvine advised the contract is the same as what they've signed in the past. Mr. Mertz made a motion, seconded by Mr. Drake to sign the contract. Vote was unanimous.
- Board signed the MS-535, Financial Report.
- Memo from Finance Officer Ms. Duggan: advising the Board of the need to increase the credit limit and request for the ability to pay online WEX fuel credit information, with explanation. The board agreed to the request.
- Request for abatement of interest and penalty of \$160 by Jeffrey Sawin for 2019 taxes due to medical emergency incurred at the time. The board agreed there should be a policy on how to handle this type of request and there be a requirement for proof of the emergency. to waiving interest & penalties, the board agreed that a true hardship should be considered vs lack of interest in paying tax bill. This particular case was taken under advisement, awaiting further information.
- Traffic light installed on NH Route 132N for bridge overpass work.
- Mortgage holder lien notice.
- Health Trust has advised there may be a return of excess due to COVID-19.
- ZBA Decisions for Terrapin Station Group and Elliott Trusts – Short-term rentals.
- Copy of notice to new trailer owner of the taxes owed as town had not been aware of the transfer of property.
- Tax Collector's lien redemptions.
- Notes on property card of Barry Rolfe, Tax Map R17, Lot 22. Mobile housing unit is not inhabitable according to property owner. Board agreed to advise him to file an abatement in the fall. There was discussion on whether the trailer is taxable if it's being stored, or whether it's actually livable.

PUBLIC COMMENT

There was none.

**OTHER
BUSINESS**

- Backhoe delivered with some hoses moved by the department. Input provided to Caterpillar on recommended improvements.
- Mr. Irvine advised that CCS has updated the server and some workstations and the office consolidated assessment cards.
- Mr. Irvine said the new Treasurer appears to be rushing her work, resulting in some errors, so this will be monitored for the next month.

**NON PUBLIC
SESSION**

At 8:15 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring. Roll call was taken, Mr. Mertz –Y, Mr. Drake – Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw and Mr. Irvine

**RETURN TO
PUBLIC SESSION**

At 8:20 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

**NON PUBLIC
SESSION**

At 8:21 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (e) Litigation. Roll call was taken, Mr. Mertz –Y, Mr. Drake – Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw and Mr. Irvine

**RETURN TO
PUBLIC SESSION**

At 8:38 pm, Mr. Mertz made a motion, seconded by Mr. Shaw, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Shaw, to adjourn at 8:39 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose