

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, May 20, 2021

MEMBERS

Mr. Drake, Mr. Shaw, and Mr. Harvey were present.

PRESENT:

OTHERS

PRESENT:

Town Administrator Mr. Irvine, Town Clerk/Tax Collector Ms. Adams, and Public Works Director Mr. Boucher.

CALL TO ORDER:

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES

Mr. Shaw made a motion, seconded by Mr. Harvey to approve the minutes of 4/1/21 & 4/8/21 as written. Vote was unanimous.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase requisitions: Hwy Dept (hazard tree removal).

The board approved the following Building Permit(s):

1. Terrapin Station Group, Map U15, Lot 9
2. Roger & Brenda Fortin, Map R7, Lot 20

OPEN ITEMS

- Generators – no update
- FD Air Packs – no update
- Personnel Policy – ongoing work.
- Brook Road Bridge – no update
- Veterans Memorial – awaiting final quote.
- Town House improvements – RFP for Boards approval forthcoming
- Landfill – no update, GZA working on decommissioning.
- Disposal fees – Public Hearing next week.

APPOINTMENTS

6:00 pm

Ms. Adams

Ms. Adams was present and advised the board that as an elected official she will be continuing to recommend appointments for anyone wanting to conduct business and outlined reasons why, including ensuring customer is prepared for transaction and get it done in a timely manner. She said DMV is continuing to take appointments at the state level. She advised she would continue to take walk-ins as time permits, which she has been doing throughout the pandemic. The board expressed their support.

6:15 pm

Mr. Boucher

Mr. Boucher was present. He said after reviewing the proposals for paving he is recommending R&D Paving advising that all proposals came in over the budgeted amount. Relative to budget constraints Mr. Boucher said he wants to avoid leaving off one of the planned roads because mobilizing the equipment for the 4 roads at the same time is a cost savings. He said R&D Paving suggested they reclaim all 4 roads (Sinclair Hill, Pinnacle Hill, Hillside & Ridge Roads) and then wait until the end of the paving season to see if there is money in the budget to complete the work in 2021, but if not, they would honor the quote for paving Ridge Road next year if it's reclaimed this year. Mr. Boucher said Ridge Road would hold up during the winter season if final paving had to be delayed.

Mr. Shaw made a motion, seconded by Mr. Harvey to accept the proposal from R&D Paving, with reclamation of all 4 roads, and a decision to be made towards the end of the paving season on whether or not there is money left in the budget to pave Ridge Road in 2021. Vote was unanimous.

Mr. Boucher advised that the Kenworth dump truck that was ordered in 2020 and delivered in February 2021 came with the sander, plow & wing installed and the truck ran as expected. Once the sander was removed the body started coming up off the frame of the truck. Mr. Boucher said Kenworth and Fairfield were notified and came to see the truck, with Kenworth accepting the blame. When the truck got to Kenworth, Fairfield said it was their fault. The supplier of the Dump body now says it is their fault and so they took the truck to Canada, which was transported, not driven as it still had studded snow tires in place. The truck will get a brand-new solid body. Mr. Boucher said he held off on ordering the other Kenworth until he knew how this issue would be handled and received a promise that if that order is placed the one being ordered will be the solid body, with both being promised at the same time. Mr. Irvine advised the board to approve the purchase so the monies approved could be encumbered in 2021. Mr. Drake confirmed that the purchase price for another new Kenworth would be less than what was appropriated. Mr. Boucher said the dump truck ordered in 2020 was put out to bid and he checked with 2 other vendors, one who is out of business and the 2nd saying they could build the truck for \$10,000 more and it wouldn't be delivered until 2022. It was the consensus of the board to move forward with the ordering of the Kenworth.

Requisition was awarded to Pemi Tree Service to remove hazard trees, but Mr. Boucher has not been able to reach vendor and voice mail is full so he proposes using the 2nd lowest bidder, Aerial Tree, who said they can begin next week. The board agreed.

Mr. Boucher submitted a requisition for a culvert at Kelley Pond and Sinclair Hill Roads with several quotes but now has the excavator for longer and found with that they can install the culvert themselves for much less money. The board agreed to sign the requisition when it's ready.

Mr. Boucher confirmed with Mr. Brueil, R&D Paving, who was present, that the board has accepted their promise to honor the quote even if the paving is not done on the one road, in the fall, if monies are not available in the budget.

Relative to the Operating Plan for New Hampton Transfer Station which was drafted, Mr. Shaw made a motion, seconded by Mr. Harvey to accept and approve the plan. The vote was unanimous.

Relative to the driveway issue at 139 Old Bristol Road Mr. Boucher said he had advised the property owner that before building the rock wall it would create a problem with site distance when entering the roadway and the access point they are now using is from their lawn, in a location where no driveway permit was obtained and Mr. Boucher doesn't think it is appropriate for him to spend town funds and departmental time to fix a problem that the property owner created. Mr. Drake advised that Mr. Ahlquist's garage creates run-off on the driveway also. The board agreed it was a problem made by the property owner and Mr. Boucher agreed to price a mirror to mount along the road to assist the property owner in using their driveway.

DISCUSSION

- Board signed a Yield Tax Warrant for Michael & Brandy Sharp – Map R12, Lot 28

at \$143.53

- Board signed 2021 first issue Tax Warrant. Discussion on ensuring taxable and non-taxable areas within NHS are properly identified.
- Veterans Tax Credit application for Map R13, Lot 21 – Mr. Irvine recommended the board deny the application as Veteran, though they are married, they don't reside in town, but in Bristol, where they are getting the tax credit currently. Mr. Drake made a motion, seconded by Mr. Harvey to deny the application as Veteran does not meet the required qualifications per state statute. Vote was unanimous.
- Board reviewed and signed a letter to Mr. Guinther relative to complaints about bright light coming from the Rossi property across the street. The location was visited by the PD and Mr. Irvine on multiple occasions and it was determined that there was no light trespass per the zoning regulations.
- Discussion on Linden Drake's property at 16 Drake Road - Board reviewed information on statutes related to hazard buildings, public health and junkyards. Selectman Drake said there is a history of the town not wanting to take the property. Mr. Irvine said the board could remedy the situation if Mr. Drake doesn't, with costs lien to the property. Selectman Drake asked Mr. Irvine to review minutes of past discussion with Mr. Drake to advise him that he hasn't met the agreements he had previously made, and to have Permitting Assistant Mr. Pollock take some photos. Mr. Drake to be invited in to speak with the Selectmen.
- fyi – Notice of Public Hearing 5/27 at 7PM – Solid Waste Ordinance.
- fyi – Dana Meeting House Assn, BTLA Form A-12 filing, due June 1st.
- fyi- Thank you from Red Cross for appropriation.
- fyi – White Farm auction notice. There was some discussion on the International dump truck that was to be retired after purchasing the new Kenworth, noting that is running very well currently. Request to add this to the "Open Items" list.
- fyi – Belmont Planning Board, Regional Impact Notice – cell tower.

PUBLIC COMMENT

There was none.

OTHER BUSINESS

There was none.

NON PUBLIC SESSION

At 8:00 pm Mr. Drake made a motion, seconded by Mr. Shaw, to go into Non-Public Session, according to RSA 91A:3 II (e) Litigation. Roll call was taken, Mr. Drake –Y, Mr. Shaw – Y, Mr. Harvey – Y. Vote was unanimous.

PRESENT

Mr. Drake, Mr. Shaw, Mr. Harvey and Mr. Irvine.

RETURN TO PUBLIC SESSION

At 8:10 pm, Mr. Shaw made a motion, seconded by Mr. Harvey, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

ADJOURNMENT:

Mr. Shaw made a motion, seconded by Mr. Harvey, to adjourn at 8:12 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose