

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, April 1, 2021

**MEMBERS**

Mr. Drake, Mr. Shaw, and Mr. Harvey were present.

**PRESENT:**

**OTHERS**

Town Administrator Mr. Irvine

**PRESENT:**

**CALL TO ORDER:**

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES**

There were none.

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase requisitions: Fire Dept (annual pump test on engines).

Payroll Change Notice for Officer Franz-Morin based on town's budget passing.

The board approved the following Building Permit(s):

1. Seth Duda & Mara Miller, Map R6, Lot 29
2. Lang Family 2019 Trust, Map U9, Lot 4
3. Joni Angus & Hilda Devino, Map R20, Lot 16
4. John & Lucille Morrison, Map R2, Lot 2

**APPOINTMENTS**

*6:00 pm*

*Police Chief Tyrrell*

Chief Tyrrell was present who provided an update on departmental activities:

- Monthly stats
- Building maintenance work being done to update facility.
- Chief advised purchasing radio equipment to outfit new cruiser from OME as opposed to 2-Way was preferred based on their proximity.
- Seeking promotion date of 4/15 for an officer in the department.
- Seeking date for posting of openings for Officer's position.

Mr. Drake asked when new cruiser on order was anticipated and Chief Tyrrell advised it was about 4 months.

Mr. Harvey asked whether the Chief was considering body cameras for personnel and Chief Tyrrell advised that cost of data storage is an issue with grant monies very difficult to obtain. He is not considering them at the moment but has been considering all the ramifications with having them, if at some point in the future they are mandated.

*7:00 pm*

*Michael Sharp*

Mr. Sharp was present. He said he has applied for Energy Code approval and is awaiting the approval from PUC but wants to get started on construction of a home as he has submitted the building permit application. He provided the application he submitted to PUC. The board agreed that as it was the PUC who were delaying the application the permit could be approved and authorized Mr. Irvine to sign the permit.

He advised he wanted to construct a personal shop on his parcel and will be a large structure, roughly 44'x80', to hold personal excavator and other personal items to be used on the 3 contiguous lots for personal use. Mr. Irvine reminded Mr. Sharp it

couldn't be used for commercial activity. Mr. Sharp advised he would be registering his commercial vehicles in New Hampton if the board was agreeable as he utilizes his home as his business address, but will not be moving to town for a few more years. Mr. Irvine to check with NH DMV to ensure it's acceptable.

### **OPEN ITEMS**

- Hwy Generator – no update.
- FD Air Packs – Chief Lang scheduling date.
- Personnel Policy – currently working on documentation for audit, once complete this will be taken up.
- Detail Pay – no update.
- Brook Road Bridge – discussed during “Discussion”
- Veterans Memorial – no update.
- 199 Straits Road – Office contacted owner who is in the process of dismantling the older manufactured home and will be removing it.
- False Alarms – legal review recommended some changes relative to reduced response language.
- Radio inventory/plan – no update.

### **DISCUSSION**

- Board signed Yield Tax Warrant for Hofling Living Trust, Map R10, Lot 25 at \$7,517.90.
- Board signed Intent to Excavate for Hallberg Family Trust, Map R4, Lot 6.
- Board signed IRS Quarterly 941.
- Board signed Contract for Chief Tyrrell Police Chief for a one-year term, as probationary period had ended and signed an appointment for Chief Tyrrell.
- Board signed Contract for Fire Chief Lang for a one-year term, as probationary period had ended and signed an appointment for Chief Lang.
- Board signed appointment for Officer Kuc as Patrolman as his probationary period has ended.
- Board signed appointments for Paul Tierney as a regular member of the ZBA and Maurice Schofield as a regular member to the Conservation Commission.
- BTLA Form A-12 submission for charitable status from NH Forestry Foundation. Prior Selectboards have determined there is no public benefit other than access, not unlike other properties in current use that allow recreation. The board asked for any state statute that advises of the criteria to gain this tax-exempt status; Mr. Irvine to follow-up.
- BTLA Form A-12 submission for charitable status from New Hampton Historical Society; Mr. Drake made a motion, seconded by Mr. Shaw to continue charitable status for the Historical Society. Vote was unanimous.
- State Fire Marshall, Firework Restrictions annual questionnaire as to what restrictions the town may have so it can be included in their published list. Mr. Irvine advised that currently there is no fireworks ordinance. After discussion on the difficulty to enforce the ordinance and no history of problems with fireworks the board agreed not to restrict fireworks.
- fyi – BTLA form to declare date of Final Tax Bill
- fyi – Report of Excavation, Hallberg Family Trust, Map R4, Lot 6 – no taxes due as amount excavated was 1,000 cubic yards or less.
- fyi – Red-listed bridges; Mr. Irvine advised he was still working to obtain ear-marked monies for Blake Brook bridge replacement through either community funding or the transportation and infrastructure bill. The town has appropriated enough money if

there was an 80/20 match for replacement.

- Mr. Irvine advised that Planning Board & Conservation Commission will be working with LRPC to draft Groundwater Ordinance to protect water quality which would need review by the Selectmen and an eventual vote by the town.
- fyi – Eversource update on line rebuild A1-11 line from Franklin to Ayers Island to improve system integrity and reliability. Removing wooden frame replacing with metal poles. Some poles will increase in height by more than 20’ due to new regulations relative to clearances. Eversource will continue to brief the Town and provide more specifics.

**PUBLIC COMMENT**

There was none.

**OTHER BUSINESS**

- Mr. Drake asked for an update on the roads and Mr. Irvine said there have been some complaints and the highway department has been hauling stone to address the situation, however in some cases, 4WD vehicles have come along to take advantage of the mud and make the situation worse. Mr. Irvine explained the cost to pave a dirt road could run from 1-3 million/mile as a base has to be created on which to pave. Trimming and ditching will be worked on in 2021. The board agreed there should be something posted on the town website relative to departmental response to “mud season”.
- Mr. Drake asked Mr. Irvine to review Mr. Latulippe’s excavation plan (Map R20, Lot 1) as he thought it was encroaching the roadway and wondered if there was a setback distance requirement.
- Mr. Harvey said they should have a discussion with the Public Works Director on any ways to improve the dirt roads.

**NON PUBLIC SESSION**

At 8:12 pm Mr. Drake made a motion, seconded by Mr. Shaw, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring. Roll call was taken, Mr. Drake –Y, Mr. Shaw – Y, Mr. Harvey – Y. Vote was unanimous.

**PRESENT**

Mr. Drake, Mr. Shaw, Mr. Harvey and Mr. Irvine.

**RETURN TO PUBLIC SESSION**

At 8:21 pm, Mr. Drake made a motion, seconded by Mr. Harvey, to come out of Non-Public Session. Vote was unanimous.

Mr. Drake made a motion, seconded by Mr. Shaw to make a conditional offer of employment to Christina Lewis as an uncertified Fire Dept employee. Vote was unanimous.

**ADJOURNMENT:**

Mr. Shaw made a motion, seconded by Mr. Harvey, to adjourn at 8:06 pm. Vote was unanimous.

Respectfully submitted,  
Pamela Vose