

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, March 4, 2021

MEMBERS

Mr. Mertz, Mr. Drake, and Mr. Shaw were present.

PRESENT:

OTHERS

Town Administrator Mr. Irvine and Fire Chief Lang

PRESENT:

CALL TO ORDER:

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES

There were none.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase requisitions: Hwy Dept (cutting edge for wing; hauling sand, stone & gravel) Fire Dept (emergency reporting software – Held for Town Meeting outcome)

The board approved the following Building Permit(s):

1. New Hampton School, Map U3 Lot 12: Lane Hall renovations – HELD
2. Kenneth Cwikla & Joyce Dodge, Map R18, Lot 40
3. Martin & Elizabeth Connelly, Map R7, Lot 13
4. Steven Douglas, Map R20, Lot 56

APPOINTMENTS

Rick Green

6:00 pm

Mr. Green was present who said he was interested in serving on the Planning Board and reviewed his background. Mr. Irvine asked Mr. Green if he was still working as a reporter for a local paper, as he wanted to ensure that if Mr. Green was to serve on the Planning Board he would be able to identify the potential conflict of interest, and to separate the roles. Mr. Green advised that he only works free-lance, must abide by a code of ethics and understood the concern.

Mr. Mertz made a motion, seconded by Mr. Shaw to appoint Mr. Green as an alternate member. Vote was unanimous.

Police Chief Tyrrell

6:15 pm

Chief Tyrrell was present who updated the board on the following:

1. Narcan policy – the draft was reviewed by town counsel and Primex who approved as written. Selectmen still reviewing. The reference in the policy to town's EMS, Mr. Drake said it could be any town's EMS. It was the consensus of the board to support the policy as written. Department members will now be trained to administer with all cruisers carrying doses.
2. Department to carry trauma packs which will require some training.
3. Monthly trainings now being scheduled for department.
4. Departmental radio inventory has been done.
5. Chief Tyrrell asked if more quotes were required as the warrant article for the new cruiser package is currently coming in under the amount appropriated at \$39,069 and the board said yes.

**NON PUBLIC
SESSION**

At 6:45 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring.

Roll call was taken, Mr. Mertz –Y, Mr. Drake - Y. Vote passed.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw, Chief Tyrrell, and Mr. Irvine.

RETURN TO PUBLIC SESSION

At 7:19 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

NON PUBLIC SESSION

At 7:31 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (a) Personnel.

Roll call was taken, Mr. Mertz –Y, Mr. Drake - Y. Vote passed.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw, Chief Lang, and Mr. Irvine.

RETURN TO PUBLIC SESSION

At 7:46 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

Mr. Mertz advised Chief Lang to move forward with actions relative to current and pending personnel.

OPEN ITEMS

- Selectman’s work space on 2nd floor of Town Offices is almost complete, while leaving space for Precinct documents to be stored there.
- Hwy Generator – no date yet.
- Office refurbishment – carpeting being finished on 3/5.
- FD Air Packs – no disc.
- Narcan Policy – Police Chief has submitted draft language.
- Personnel Policy – no disc.
- Brook Road Bridge – no disc.
- Transfer Station Gutters – no disc.
- Veterans Memorial – no disc.
- 199 Straits Road – no disc.
- False Alarms – review of proposed language that will address malfunctioning equipment that gets repeated calls for service.
- Probationary periods – end of March; Mr. Irvine to provide assessment forms for review on 3/11.
- Radio Inventory/Plan – in process.

DISCUSSION

- Mr. Mertz made a motion, seconded by Mr. Shaw to approve the Elderly Tax Deferral for Patricia Provencher, Map R20, Lot 63. Vote was unanimous.
- Mr. Mertz made a motion, seconded by Mr. Drake to approve the Veterans Tax Credit for William Largey – Map R20, Lot 60C. Vote was unanimous.
- Board signed a Timber Yield Tax: John & June Ewens Family Trust, Map R1, Lot 9 & 9A, at \$1,250.79.
- Board signed a Timber Yield Tax: Andrew Westcott, Map R20, Lot 50, at \$477.96.
- Eversource 2020 Tax Abatement application received. The Board directed Irvine to forward the application to our utility assessor for review.
- Atlantic Broadband franchise agreement – current agreement has continued as the town has not approved a new agreement as it wasn’t agreeable to the town at the last review, including the town’s desire to ensure buildout to all properties. Mr. Drake suggested inquiring about the town getting phone service to town facilities at no cost.
- Review & discussion of draft revision of the Home Occupation Application. There was a discussion on fees and Mr. Drake advised all permit fees should be reviewed as

compared to other towns. This application to remain on open items list.

- NHDES Shoreland Permit Notification – 94 Anchorage Road.
- fyi – Town Meeting March 9th, 11am – 7pm.

**PUBLIC
COMMENT**

There was none.

OTHER BUSINESS

- Mr. Irvine said he met with NH DOT relative to the McDonough Site Plan application on NH Route 104 to ensure their opinion that the driveway permit should be approved as it had been many years since the prior approval, which wasn't used. NHDOT determined there is no need for turn lane, or road widening, with the development of the 2nd lot being revisited at the time of that application.
- Mr. Irvine advised that the Doig's anticipate removal of one of the storage containers sitting in front of their home, as soon as the weather cooperates.
- Mr. Irvine advised that the Town Report was dedicated to Mark & Theo Denoncour and was presented via Zoom, as they were unavailable.
- March 12th deadline for request for recount of town election.
- Mr. Shaw asked how road postings are enforced and Mr. Irvine said it was the PD. The Hwy Dept will also speak to motorists who are not following the rules, and can issue temporary permits to travel posted roads based on conditions.
- Mr. Drake advised that Public Works Director Mr. Boucher was going to purchase a Connex box, instead of leasing, and found the \$4,350 box he intended to purchase was gone and another box would now be \$5,200. At this time no boxes will be purchased or leased.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Drake, to adjourn at 9:00 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose