

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

March 12, 2020

**MEMBERS
PRESENT:**

Mr. Mertz, Mr. Irvine (Selectman & Interim Town Administrator) and Selectman Elect Mr. Drake were present.

**OTHERS
PRESENT:**

None

CALL TO ORDER:

Mr. Mertz called the meeting of the Board to order at 6:00 p.m.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Mr. Irvine made a motion, seconded by Mr. Mertz to approve a Payroll Change Notice for Peter Reid as EMT for recent EMT certification. Vote passed.

The board approved purchase requisitions for Highway Dept (Stone – emergency req., backhoe sales order and 1st lease payment).

The board approved the following Building Permit application(s):

1. Steven & Leslie O'Keefe; Tax Map R1, Lot 11

The board approved the following septic design:

1. Dwyer Family Trust, Tax Map R15, Lot 12 – amended plan
2. Degrace (CCK, LLC), Tax Map R7, Lot 6A

The board signed the following Intents to Excavate:

1. Hallberg Family Trust; Tax Map R4, Lot 6
2. Michael Sharp Rev. Trust of 2014, Tax Map U17, Lot 55 – HELD for satisfaction of conditions required by NHDOT. The board agreed to have a meeting with Mr. Sharp and/or engineer Kent Brown to discuss the steps that were required prior to major excavation of the site.

APPOINTMENTS

6:30 pm

Diana Batchelder

Ms. Batchelder and a friend were present and said she submitted an abatement to the municipality and received a letter back stating that it was incomplete. Mr. Irvine said it was incomplete because it was lacking the supporting information to claim an inability to pay based on poverty, providing the case law quoted on the abatement application. He explained additional steps Ms. Batchelder could take.

7:00 pm

Dawn Johnson

Ms. Johnson was present.

**NON PUBLIC
SESSION**

At 6:52 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring. Vote passed. Roll call was taken, Mr. Mertz – Y, Mr. Irvine – Y.

PRESENT

Mr. Mertz, Mr. Irvine, Selectman Elect Mr. Drake and Ms. Johnson.

**RETURN TO
PUBLIC SESSION**

At 7:00 pm, Mr. Mertz made a motion, seconded by Mr. Irvine, to come out of Non-Public Session and to seal the minutes for 5 years. Vote was unanimous.

7:30 pm
Police Sergeant
Cunningham

Sergeant Cunningham was present, submitting a request for an employee to obtain a 60-day extension for annual leave. Mr. Irvine made a motion, seconded by Mr. Mertz to approve an extension of Officer Michalski's ability to use his accrued 16 hours of personal time for 60 past 4/1/20. Vote passed.

DISCUSSION

- Mr. Mertz made a motion, seconded by Mr. Irvine to sign a Stipulation to Protective Order for the Central Rivers Power (HSE Hydro) on their Abatement application. Vote passed. Mr. Mertz and Mr. Irvine signed the document, with Mr. Drake signing it on 3/16/20.
- The board signed a Gravel Yield Tax Warrant for Hallberg Family Trust, Tax Map R4, Lot 6.
- Board signed a Land Use Change Tax Warrant, at \$1,720.00, for Peter & Melanie Blake, Tax Map R4, Lot 38.
- Relative to an abatement request from Tax Collector for Jobson Almeida, Map R20 Lot 1.66, Mr. Irvine advised the camper was in Jellystone Campground, not Ames Brook and Ms. Adams is contacting Jellystone in hopes of resolving the unpaid taxes.
- New Hampton Garden Club request to use Public Safety Building. Fire Chief Drake advised they are agreeable and the Selectmen agreed they could meet there.
- Copies of letters to tax exempt organizations requesting their BTLA Forms A-9 & A-12.
- Tax Collector's lien redemptions.
- Copy of NH DOT satisfactory bridge report for Central St Bridge.
- Letter from Mitchell Group, re: staff changes
- Village Precinct water quality update which placed on the town website. Mr. Mertz questioned why the readings for TTHM's were not entered.
- Review of Joint Loss Committee minutes of 3/12/20.
- Copy of Investment Policy for Selectman-elect Mr. Drake to review; board signatures next week.
- Review of email from resident relative to former Police Chief's contract not being renewed.

OTHER BUSINESS

- MS-232 and MS-535 will be ready for signatures next week.
- Mr. Irvine advised there was no update relative to the car sales on Route 104 near the Meredith town line.
- Veteran's Memorial proposed for the Public Safety Building land - project can begin in the spring.
- Mr. Mertz advised that if the background check for Mr. Irvine is successful a new Selectman must be determined. Mr. Irvine explained to Mr. Drake that the Selectman would be appointed by the sitting board to serve the remainder of the exiting Selectman's term. There was discussion on forming a panel for interviewing purposes.

PUBLIC COMMENT

There was none.

NON PUBLIC SESSION

At 7:36 pm Mr. Mertz made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II (a) Personnel. Vote passed. Roll call was taken, Mr. Mertz - Y, Mr. Irvine - Y.

(Board of Selectmen, March 12, 2020, cont.)

PRESENT

Mr. Mertz, Mr. Irvine and Selectman Elect Mr. Drake.

**RETURN TO
PUBLIC SESSION**

At 8:12 pm, Mr. Mertz made a motion, seconded by Mr. Irvine, to come out of Non-Public Session and to seal the minutes for 5 years. Vote passed.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Irvine, to adjourn at 8:13 pm. Vote passed.

Respectfully submitted,
Pamela Vose

DRAFT