

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, March 11, 2021

**MEMBERS**

Mr. Mertz, Mr. Drake, and Mr. Shaw were present.

**PRESENT:**

**OTHERS**

Town Administrator Mr. Irvine

**PRESENT:**

**CALL TO ORDER:**

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**MINUTES**

There were none.

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase requisitions: PD (new cruiser as approved by voters) Fire Dept (emergency reporting), DPW (new dump truck as approved by voters), Executive (additional charges for carpeting).

The board approved the following Building Permit(s):

1. New Hampton School, Map U3 Lot 12 – Lane Hall renovations – HELD for review by Planning Board to determine if Site Plan review is required.
2. Keith Brown, Map R3, Lot 9 – extension
3. Tilton Realty Trust, Map R11, Lot 17.7
4. Tilton Realty Trust, Map R11, Lot 17.8
5. Tilton Realty Trust, Map R11, Lot 17.9
6. Tilton Realty Trust, Map R11, Lot 17.10
7. Martin & Elizabeth Connelly, Map R7, Lot 13
8. Robert III & Kristina Burhoe, Map U16, Lot 27

The board approved the following Intents to Excavate:

1. Ambrose Bros, Inc., Map R11, Lots 23B, 23C & 23D (3)

The board approved the following Veteran's Tax Credit (s):

1. Louis Sr. & Brenda Nyecki, Map R18, Lots 29A

**APPOINTMENTS**

*6:00 pm*

*Public Work Director*

*Jim Boucher*

Mr. Boucher was present and reviewed the following:

Submission of a requisition for a new dump truck w/plow, wing & sander, approved by voters on 3/9.

- There was discussion on the type of radio needed for the truck and what was available in any department to use and whether it was suitable.
- Draft Operating Plan for the Transfer Station was disseminated with recommended fee changes. The board took this under review.
- Road resurfacing for 2021: Hillside Drive, and Sinclair Hill, Drake & Ridge Roads. Culvert will need replacing at Sinclair Hill, Drake, and Kelley Pond roads.
- Mr. Boucher said he would take a different approach along the edges of the steep section of Sinclair Hill Road as so many vehicles get stuck in the side ditches.
- He also plans to chip seal Beech Hill and Straits Roads.

Mr. Shaw made a motion, seconded by Mr. Mertz to offer the retiring 2003 Mack truck

with plow on Municibid with a reserve at \$7,000. Vote was unanimous.

### **OPEN ITEMS**

- Selectman's work space on 2<sup>nd</sup> floor of Town Offices – old desk from Admin in place w/chair; some boxes moved; almost ready.
- Office refurbishment – carpeting done; office being reorganized.
- FD Air Packs – Mr. Drake advised there is no local vendor to do the work so this should be reassessed; recommendation to review who is certified to wear an air pack to determine what number of air packs should be serviced right away.
- Narcan Policy – Police Chief has submitted draft language.
- Brook Road Bridge – Congressman Pappas can put forth 10 projects and Mr. Irvine will be providing information for him to bring to a public panel.

### **DISCUSSION**

- Board signed Intents to Excavate, Ambrose Bros Inc., Map R11 Lot 23B, 23C & 23D.
- Mr. Mertz made a motion, seconded by Mr. Drake to approve a Service Connected 100% Disabled Veterans' Tax Credit for Louis Nyecki, Map R18, Lot 29A. Vote was unanimous.
- Board signed an appointment to Planning Board for Rick Green as an alternate member.
- Mr. Mertz made a motion, seconded by Mr. Shaw to authorize Mr. Irvine to sign a NHDOT Work Zone Agreement. Vote was unanimous.
- Email from Planning Board Chair asking to appoint Mr. Mertz as a member of the Planning Board. Mr. Drake made a motion, seconded by Mr. Shaw to appoint Mr. Mertz as an alternate member for one year. Vote passed, with Mr. Mertz abstaining.
- Email from Attorney Boldt; re: Determination Letter requested relative to proposed project on property belonging to Carl & Camille Knowlton, Map U14 Lot 29. Atty. Boldt advises the desire is to tear down a non-conforming lakefront house and build a new home with attached garage. After review of what Atty Boldt explains exists, and what is proposed, the board agreed that it appeared an application to the ZBA would be necessary and didn't need to see a building permit application to determine this.
- Request from NHS who is proposing Nature Trail Project involve students to create tree walk with information (small signs) posted on tree species. Signage to be designed by students with the Selectmen reviewing and approving any signs. The board agreed they should not be mounted to any trees. The board supported the concept.
- Review of Town Meeting results.
- Tax Collector's lien redemptions.
- fyi – FD Grant submission notification for SAFER Grant in the amount of \$343,768.32. Approval date anticipated is Sept. 2021.

### **PUBLIC COMMENT**

There was none.

### **NON PUBLIC SESSION**

At 7:58 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (a) Personnel.  
Roll call was taken, Mr. Mertz –Y, Mr. Drake - Y. Vote passed.

### **PRESENT**

Mr. Mertz, Mr. Drake, and Mr. Irvine.

### **RETURN TO PUBLIC SESSION**

At 8:14 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

**NON PUBLIC  
SESSION**

At 8:15 pm Mr. Mertz made a motion, seconded by Mr. Shaw, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring.  
Roll call was taken, Mr. Mertz –Y, Mr. Drake - Y. Vote passed.

**PRESENT**

Mr. Mertz, Mr. Drake, and Mr. Irvine.

**RETURN TO  
PUBLIC SESSION**

At 8:18 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

Mr. Mertz made a motion, seconded by Mr. Shaw, to advise Fire Chief Lang to proceed with the hiring process of Dylan Walker as a probationary EMT/Firefighter. Vote was unanimous.

**OTHER BUSINESS**

- Mr. Drake discussed departmental radio inventories.
- Mr. Drake suggested that department heads review items to be disposed of or offered on Municibid.
- Mr. Shaw commended Mr. Mertz on his handling of the 1<sup>st</sup> Deliberative Session.
- Relative to the full-time firefighter positions approved by voters, Mr. Irvine said Chief Lang has submitted the grant application and if it is approved the hiring process would begin.

**ADJOURNMENT:**

Mr. Drake made a motion, seconded by Mr. Mertz, to adjourn at 8:27 pm. Mr. Shaw thanked Mr. Mertz for his service on the Board and guidance since he was seated. Vote was unanimous.

Respectfully submitted,  
Pamela Vose