

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

February 28, 2019

MEMBERS

Mr. Irvine and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas

PRESENT:

CALL TO

Mr. Irvine called the meeting of the Board to order at 6:30 p.m.

ORDER:

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved purchase requisitions for Hwy Dept (Reed Truck Service – multiple problems on multiple trucks, towing for Int'l, gravel & stone).

The board approved the following Septic Design

1. Michael & Marie Portner, Tax Map R-4, Lot 39C

The board approved the following Veteran's Tax Credit:

1. David and Ruth Pilling, Tax Map R-11, Lot 17-29

APPOINTMENTS

7:00 pm

Robert Wells

Robert Wells was present.

The board said they wanted to discuss the construction of what appears to be a dwelling unit and how it fits into the ordinance. Permitting Assistant Mr. Pollock had previously visited the site and provided photos and statements showing the unit had wheels and tow unit, is 1 ½ stories tall and questioned whether it could be roadworthy. The owner had said the water and waste was self-contained.

Mr. Wells said his plan is to only move the unit around on the property but in a day's time the top section could be removed to make it roadworthy. He wants to use it for relatives to come stay. Mr. Irvine asked how it was powered and Mr. Wells said there is an electrical box and he can connect water to it. Mr. Irvine asked if there was a kitchen inside and Mr. Wells said there was. Mr. Irvine explained that as it exists now it wouldn't be allowed as an ADU. Asked if he was going to register the trailer, Mr. Wells said he was going to, once it's finished, but Mr. Irvine said that as it's being built it didn't seem possible to get it registered. He said the height includes 2 lofts and is about 8' wide by approximately 30' long. Asked how often family or friends may use the space and for how long and Mr. Wells said it could be weeks or days but doesn't know for sure. The board suggested removing the stove would allow it to be an accessory structure without cooking facilities, therefore not an ADU or to reduce the height to make it roadworthy. Mrs. Lucas advised a building permit is needed. The board asked Mr. Wells to consider his options and come back to see them.

DISCUSSION

The Board reviewed the following:

- The board reviewed Vachon Clukay Governance questionnaire and the Chairman signed it.

- Selectmen considered the Contract for Commerford Neider & Perkins Appraisal for 3 years or 1 year? The board agreed to wait for Selectman Denoncour before signing.
- Short-term Rental:
 1. Phone call from Janan Hays asking whether Mrs. Lawless made application to ZBA.
 2. No application received to date from Mrs. Lawless.
 3. No contact from other owners that received letters
 4. The board signed a letter to Robert & Carole Elliot, Tax Map U-15, Lot 5 relative to short term rentals.
- Discussion regarding Grant paperwork for Security Cameras \$13,945 and the Drug free workplace program requirements. Mrs. Lucas advised that Fire Chief Drake would contact NH Homeland Security/Emergency Management to discuss this requirement.
- Scheduled date for Public Hearing on FEMA Grant will be 3/21/19 7:00 pm - \$10,000 for Hazard Mitigation Plan. 25% match by the town with in-kind services – no cash expenditure.
- Tax Appeal from Eversource - Mrs. Lucas questioned some of the properties they've appealed as they no longer own several of the properties. Copies have been sent to Atty. Mitchell and George Sansoucy.
- Discuss Fire Department – request from MultiPlan to sign off on possible payment for an individual's ambulance service at a lower cost. The board's opinion was to deny the request and send to collections if necessary.
- The board reviewed Primex's comments on Special Use permit for Sky Pond trail. The board agreed to request the recommended changes be made by the State on the permit.
- Copies of Fire Dept insurance plan were provided to the board along with an email to Fire Chief and his response to questions regarding policy coverage. The board took this under advisement.
- Copy of Correspondence filed by DTC attorney to PSNH attorney Margaret Nelson, re: PSNH appeal.
- Mrs. Lucas said she responded to the email from Michael Redding, regarding Solar Array, dated 2/22, providing him with the Selectmen's opinion of RSA's 672 & 674 and the commercial solar array not being a permitted use in the GR district or Village District. No further emails from Mr. Redding.
- Memo from Regina Adams, Town Clerk asking the board to waive fees of \$31.67 due to software error with on line service. Mr. Irvine made a motion, seconded by Mr. Mertz to waive the fees. Vote passed.
- Notice from Town Clerk regarding on line briefing call tomorrow at 11am regarding elections if the Selectmen were interested, though there were no changes relative to Selectmen responsibilities.
- Selectmen reviewed Board and commission members whose terms are expiring on 4/1/19. The attendance of some members was to be reviewed by Mrs. Lucas and to

reach out to some of the current members to see if they are interest in continuing to serve before appointments are made.

- Mrs. Lucas advised that Finance Director Ms. Duggan had been to a DOL training through another town and recently received further information regarding the possibility that longevity pay affects overtime compensation. Mrs. Lucas will discuss with town counsel and Ms. Duggan will compute the affect.
- Letter from NHDOT stating the Road Safety Audit application for 2019 for Route 132N will not be done by NHDOT.
- Letter from NHDOT – Road Inventory Collection form for updates to be completed.
- Discussion Old Home Day and committee meeting for April. Mrs. Lucas said Tom Smith is willing to be involved if work is spread throughout various individuals. Mr. Irvine asked Mrs. Lucas to reach out to NHS and NHCC.
- Mr. Lamos will be in on 3/7 to sign the new lease for the Open Air Market.
- Mrs. Lucas said the DRA determination on Irrevocable Trusts as it applies to credits and exemptions for the Morrisons states that irrevocable trusts do not own the property therefore they are not qualified to receive any credits or exemptions. Mrs. Lucas is trying to get input from DRA on whether the addition of life tenancy in either the deed or trust document, would be acceptable to continue their qualification.
- Call from Bridgewater Selectman Murphy, regarding student list as he felt the numbers were reduced by a lot for 2019 ADM.
- Town Reports – Presentation is on hold until Selectman Denoncour gets back.

**OTHER
BUSINESS**

Mrs. Lucas advised that the probationary period is a one year for the Police Chief but a preliminary review at the 6-month mark was appropriate. The Board agreed.

**PUBLIC
COMMENT**

There was none.

**NON PUBLIC
SESSION**

At 8:15 pm Mr. Irvine made a motion, seconded by Mr. Mertz, to go into Non-Public Session, according to RSA 91A:3 II (e) Litigation. Vote passed. Roll call was taken, Mr. Irvine - Y, Mr. Mertz -Y.

PRESENT

Mr. Irvine, Mr. Mertz, and Mrs. Lucas

**RETURN TO
PUBLIC SESSION**

At 8:21 pm, Mr. Irvine made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to seal the minutes for 5 years. Votes passed.

ADJOURNMENT:

Mr. Irvine made a motion, seconded by Mr. Mertz, to adjourn at 8:22 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose