

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, February 18, 2021

MEMBERS

Mr. Mertz, Mr. Drake and Mr. Shaw were present.

PRESENT:

Town Administrator Mr. Irvine and Public Works Director Mr. Boucher

OTHERS

PRESENT:

CALL TO ORDER:

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES

Mr. Mertz made a motion, seconded by Mr. Drake to approve the following sets of minutes: 1/21/21, 1/28/21, 2/4/21, & 2/11/21. Vote was unanimous.

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

Board signed the following purchase requisitions: Hwy Dept (Conex box rental after lengthy discussion; repairs on loader & grader for work not covered by warranties), Fire Dept (supplemental insurance)

The board approved the following Building Permit(s):

1. George & Melissa Davis – Map U10, Lot 23
2. Dominic & Patti Steinbrueck – Map U10, Lot 3
3. Kevin & Pamela Scarlett – Map R6, Lot 18
4. Vacation Camp Resorts – Map R20, Lot 1 HELD for review by the Planning Board on 3/16/21 to determine if Site Plan review is necessary.
5. Michael & Linda Oakes – Map R8, Lot 1A7

The board approved the following Occupancy Permit application:

1. Lisa Mure/Ray/Fox – Map U14, Lot 2

APPOINTMENTS

6:00 pm

Fire Chief Kevin
Lang

- Chief Lang advised that relative to the air pack maintenance needed he would to have someone take them to CT to be tested, waiting until they are done as they can be done in the same day.
- He would like to hold a basic EMT class during the April-June timeframe of which about ½ the participants would be New Hampton employees. He is looking to get a reduction on the cost to the town for its employee's training, by holding the class.
- Deep well pump never recovered after the drought and would like to have a well company look at the problem. Mr. Irvine to investigate.

6:30 pm

NHS Jill Duncan

NHS Ms. Duncan & Peter Lamb, and CCI Jeff Downing were present. They reviewed some interior modification plans for Academic Resource Center. She said 3rd party reviewer Ron DuBlois has reviewed plans relative to life safety issues.

Ms. Duncan and Mr. Downing reviewed a restoration of Lane Hall. Heat will come from Pilalas as that building has the capability of serving several buildings.

Mr. Irvine asked how the site would be utilized for construction purposes (ie. parking, materials, path of travel, etc.). Mr. Downing said this is still being determined.

The Selectmen asked that they meet with the Planning Board to see if any Site Plan review would be necessary for any of the projects so the building permits can be prepared for submission so work towards construction can begin.

Chief Lang requested a set of full-size plans for the ARC and Lane Hall so he could review them.

Ms. Duncan confirmed that the fire lane that goes from Main Street across the campus to the north, will remain open during construction.

7:00 pm
Wes Hays

Mr. Hays was present. Relative to the building permit submitted on property belonging George & Melissa Davis the Permitting Assistant Mr. Pollock had expressed concerns upon his review of what appeared to be a 4th bedroom as indicated in the drawing that includes beds and a closet, when the property is served by a 3-bedroom septic system. Mr. Hays said there are 3 closets that are now being removed, that the main bedroom on the 1st floor doesn't have any closet. He reviewed the current house configuration and the proposed configuration which showed no increase to number of bedrooms. Mr. Hays said the architect just added 3 day beds into the drawing. After discussion the board agreed that based on closets there are only 3 bedrooms and they approved the permit.

OPEN ITEMS

1. Work ongoing to 2nd floor of the town office for Selectmen's use.
2. Update - Additional manufactured home at 199 Straits Road - being monitored. Mr. Irvine reviewed building permit and found there were no conditions. Mr. Irvine to call property owner.
3. False alarms creating unnecessary emergency responses; Mr. Irvine working to develop a policy.
4. Probationary period for Fire and Police Chiefs ends the last week in March.
5. Relative to the Town timber harvest, Mr. Irvine said it was put out to bid with only one logger submitting a bid. The board agreed they should see the bid information when it was posted to know how that was disseminated. Mr. Irvine to follow-up with Shaun Lagueux. Future meeting with Mr. Lagueux requested by Mr. Shaw.
6. Mr. Irvine advised that litigation costs were as follows:
 - Ayers Island dam; 2015-2021 was \$41,232
 - PSNH utilities: 2012-2021 was \$41,338
 - DIRECTV: 2010-2021 was \$191,000

DISCUSSION

- Board signed Letters of Appreciation Kristen Marsh and Paul MacDonald for their service to the Fire Dept. & Planning Board respectively.
- Board reviewed Home Occupation/Professional Office application submitted by Stacey Nawoj for property at 1 Church Lane. There was discussion on need for off-street parking spaces and what type of inspection would be required by the Fire Dept. Board held the application so Mr. Irvine could discuss the need for an additional space with the applicant.
- Mr. Shaw made a motion, seconded by Mr. Mertz to waive interest and penalties at \$137 for Marc & Stefanie Bissonnette's 2017-2018 property taxes on their camper, on the condition that they pay the principal.
- Board reviewed a volunteer interest form from resident Rick Green, to become a member of the Planning Board. The board agreed to invite him in for an interview.
- A resident requested the town consider issuing transfer station stickers for the current year and subsequent year when they register a vehicle. Mr. Irvine pointed out that registering a vehicle is a separate event, unrelated to obtaining a transfer station

sticker. There was discussion on having transfer station attendants issue the stickers if they confirm residency on vehicle registrations.

- Letter to board from a NH resident (not town) relative to their opinion on sexual preference.
- Copies of letters that were sent to loggers and property owners with large construction projects, advising that the roads would be posted.

**PUBLIC
COMMENT**

There was none.

OTHER BUSINESS

- Mr. Mertz advised that the Planning Board wanted to appoint Richard Shea from an Alternate member to a full member.
- Mr. Mertz asked Mr. Irvine to follow-up with the Doigs on their storage trailers that have remained on site occupancy of their home.
- Mr. Irvine advised board of mailboxes in town that were vandalized.

ADJOURNMENT:

Mr. Drake made a motion, seconded by Mr. Mertz, to adjourn at 8:52 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose