

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, December 3, 2020

MEMBERS

Mr. Mertz, Mr. Drake and Mr. Shaw were present.

PRESENT:

OTHERS

Town Administrator Mr. Irvine

PRESENT:

CALL TO ORDER:

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES

None

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following purchase requisitions: Hwy Dept (winter sand and gravel), PD/Fire (control module for exterior light).

The board approved the following Building Permit application:

1. Roy & Janet Fielding – Map R8, Lot 1A18; request for extension

The board approved the following Occupancy Permit application:

1. David & Nancy Drake – Map R4, Lot 54; condition that older existing manufactured home be removed within 30 days.

The board approved the following Intent to Cut Wood:

1. Thomas & Suzanne Cagle – Map R1, Lot 19A

APPOINTMENTS

None

DISCUSSION

- Mr. Mertz made a motion, seconded by Mr. Shaw to sign a Lease Agreement with the Village Precinct for 2021, for use of a portion of the Town Office. Vote was unanimous and agreement was signed.
- Based on the most recent budget revisions Mr. Irvine asked the board if they ready to schedule the Budget Hearing. Board agreed to hold meeting with department heads on 12/10 and the budget hearing, in the Fire Dept training room.
- Review of 2nd Billing Tax Receipts to date
- Review of PD Monthly Report
- Review of Landfill monitoring report
- Review of 2nd enforcement letter being sent to Central RV relative to their signage that doesn't meet regulations.
- Review of lien redemptions
- Review of 2021 County Budget – 12% increase.
- Review of SAU4 meeting dates
- Copy of resident communication to NHEC due to tree trimming outside of the ROW.
- Resident complaint about private driveway culvert.

**PUBLIC
COMMENT**

There was none.

OTHER BUSINESS

- Mr. Irvine said he spoke with Public Works Director about an appropriate sign location for “reduced speed ahead”. Sign has been ordered.
- Mr. Irvine advised that property owner who had done some development of his current use land has now submitted a driveway permit application and documentation to show the area that will incur a Change Use Penalty.
- New Treasurer will begin the position on Jan 1, 2021.
- Tree lighting on 12/5; Mr. Mertz to turn on lights; PD to direct traffic if needed.

NON PUBLIC SESSION

At 6:23 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (a) Hiring.

Roll call was taken, Mr. Mertz –Y, Mr. Drake-Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw, and Mr. Irvine

RETURN TO PUBLIC SESSION

At 6:48 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and to seal the minutes for 5 years. Vote was unanimous.

Mr. Mertz made a motion, seconded by Mr. Drake to have Public Works Director move forward with hiring Mr. Paul Rheinhardt, to fill the vacant part-time position. Vote was unanimous.

NON PUBLIC SESSION

At 6:49 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (i) Public Safety.

Roll call was taken, Mr. Mertz –Y, Mr. Drake-Y, Mr. Shaw – Y. Vote was unanimous.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw, and Mr. Irvine

RETURN TO PUBLIC SESSION

At 6:53 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and to seal the minutes for 5 years. Vote was unanimous.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Shaw, to adjourn at 6:54 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose