

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

November 4, 2019

MEMBERS

Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

PRESENT:

OTHERS

Town Administrator Mrs. Lucas and Finance Officer Ms. Duggan.

PRESENT:

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 5:00 p.m.

**BUDGET WORK
SESSION**

- Discussion on warrant article for Special Duty and whether it can be utilized solely for bookkeeping purposes or if some portion needs to be retained by the PD and whether it requires initial funding. Input needed by NHDRA.
- PD account 390 had a mathematical discrepancy; corrected by Ms. Duggan.
- Town Clerk/Tax Collector had suggested wage increases to Ballot Clerks, Moderator, and Supervisors of the Checklist. She had provided info on what other towns are paying. Board agreed to increase clerks to minimum wage; Moderator increased to \$10/hr; Supervisors of the Checklist increased to \$12/hr.
- Addition of Service Maintenance Agreement costs for 3 of the 5 workstations in the Fire Dept.
- Discussion on the need to spend more monies towards road improvements as reflected by the RSMS report and comments in the Master Plan surveys.
- Continued discussion from 10/31 meeting on the draft warrant and the effects on the tax rate with different scenarios removing/revising particular warrant articles. Board revised the budget as follows:
 - a) Delay purchase of new cruiser,
 - b) Remove warrant articles to add more monies to Hydrant and Fire Dept Repair Funds,
 - c) Move \$50,000 that had been added to the Highway operating budget for paving, to the warrant article for additional road improvements, for a total of \$150,000.
 - d) Reduce monies going into Bridge Repair Fund from \$20,000 to \$10,000.
- Hold the use of fund balance at \$150,000 to offset the town rate increase.
- Mrs. Lucas said there was sufficient money in the Fire Dept budget, for some items that were being considered to come from the Equipment repair expendable trust fund. Mr. Irvine made a motion, seconded by Mr. Denoncour that a Fire Dept purchase requisition signed on 9/12/19 for ice rescue suits and 6" hose, initially coming from the FD Expendable Trust Fund, now be charged to the operating budget. Vote was unanimous.
- Discussion on Town Clerk/Tax Collector request for wage increase held for further research.

OTHER BUSINESS

Mr. Irvine advised Mr. Mertz the hearing held last week resulted in the approval of the use of the unanticipated monies for the purchase of workstations and a server. Board signed a requisition for the same.

Mrs. Lucas said NHDRA is still determining the 2019 tax rate.

Board reviewed and revised draft memo to all department heads, re: policy on grant reimbursement requests and payroll verification now to be completed by the Finance Department.

**PUBLIC
COMMENT**

There was none.

ADJOURNMENT:

Mr. Irvine made a motion, seconded by Mr. Denoncour, to adjourn at 6:27 pm. Vote was unanimous.

Respectfully submitted,

Pamela Vose

DRAFT