

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE  
NEW HAMPTON, NH 03256**

November 26, 2019

**MEMBERS**

Mr. Irvine and Mr. Mertz were present.

**PRESENT:**

**OTHERS**

Town Administrator Mrs. Lucas and Fire Chief Drake

**PRESENT:**

**CALL TO ORDER:**

Mr. Irvine called the meeting of the Board to order at 5:30 p.m.

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved purchase requisition(s) for Hwy Dept (), Fire Dept ()

The board approved the following Building Permit application(s):

1. Carolyn Booth – Tax Map R13, Lot 26

The board approved the following Occupancy Permit application(s):

1. George & Sheila Huckins – Tax Map R13, Lot 10C  
R16, Lot 19

**DISCUSSION**

Chief Drake said that the department is suffering with lack of personnel but has 3-4 people that may join the department. He provided an overview for a supervisor's class. He provided the board with the Primex training he's taken. Mr. Irvine advised that the board would be discussing the chief's contract and PIP. The board asked Chief Drake to take a look at additional courses and report back next week. Chief Drake reviewed the requirements for collection of Medicare/Medicaid data that the department will have to perform in 2020.

**OTHER BUSINESS**

- The board signed the DRA Municipal Assessment Certificate for submission of the equalization data.
- The board signed abatements for the properties tax deeded to the town for GCJP & High Ridge LLC on tax bills issued for 2<sup>nd</sup> bill of 2019,
- Mrs. Lucas suggested someone to dedicate the Town Report to. Mrs. Lucas will contact a family member.
- Discussion on the Fire Chief position going to full-time status whether adding the costs to budget or creating a Warrant article. Ms. Duggan to investigate the impact to the budget.
- The board agreed to the budget change to PD medical insurance, adding full-time officer with a family plan and \$3,000 deductible.

**PUBLIC**

**COMMENT**

There was none.

**ADJOURNMENT:**

Mr. Irvine made a motion, seconded by Mr. Mertz, to adjourn at 6:10 pm. Vote was unanimous.

Respectfully submitted,  
Pamela Vose