

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE, NEW HAMPTON, NH 03256**

Monday, November 2, 2020

**MEMBERS**

Mr. Mertz, Mr. Drake and Mr. Shaw were present.

**PRESENT:**

**OTHERS**

**PRESENT:**

Town Administrator Mr. Irvine, Finance Officer Ms. Duggan, Fire Chief Lang and Paramedic Matt O'Neill, and resident David Katz.

**CALL TO ORDER:**

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

**2021 BUDGET  
WORK SESSION**

Mr. Mertz advised the board had questions on an emergency reporting software program the department is interested in purchasing. Mr. O'Neill said the current software being used is server based and no longer supported or updated. The proposed software is web based, easily accessed via phone or tablet, provides instant tracking of vehicle inspections, safety inspections, daily logs, fire permits, inventory, etc. and is more customizable. Costs are \$3,290 for the first year, \$500 installation fee, with \$2,790 annually thereafter. Mr. O'Neill said it will be \$1,345 more annually, than the current software being used, and would be the Fire package with CAD uplink, including 2 hours training. Chief Lang and Mr. Drake expressed support for this newer software.

Discussion on wage increases based on COLA, a state wages summary, and wages for some neighboring towns of similar population.

Police Chief Tyrrell had provided the board with information on costs of hiring and training an officer who may leave, versus the increased wage for a new hire who has training and is more likely to stay. This reflected a benefit to pay for retention. There was discussion on obtaining a pay study, but it was recognized there wasn't enough time for that, prior to the budget hearing. It was the consensus of the board to consider a 3% wage increase to all employees based on the overall effect it would have on the budget. Ms. Duggan to calculate for meeting on 11/5.

Board agreed to switch their meetings scheduled for Thursdays - 11/26, 12/24 and 12/31 to Wednesdays - 11/25, 12/23 and 12/30.

Mr. Irvine said relative to the Safer Grant for 2 full-time firefighters for 2 years, Chief Lang had learned that the grant has rules that personnel are required to spend at least 50% of their time on fire suppression apparatus and the department typically spends 65-70% of their time on medical calls. Chief Lang investigating further.

**OTHER BUSINESS**

There was none

**ADJOURNMENT:**

Mr. Drake made a motion, seconded by Mr. Shaw, to adjourn at 7:42 pm. Vote was unanimous.

Respectfully submitted,  
Pamela Vose