

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE
NEW HAMPTON, NH 03256**

October 7, 2019

MEMBERS

Mr. Irvine, Mr. Denoncour, and Mr. Mertz were present.

PRESENT:

OTHERS

PRESENT:

Town Administrator Mrs. Lucas, Finance Officer Ms. Duggan and Public Works Director Mr. Boucher

CALL TO ORDER:

Mr. Irvine called the meeting of the Board to order at 5:00 p.m.

**BUDGET WORK
SESSION**

Mr. Boucher proposed changes for his 2020 budget:

Highway Dept.

There was some discussion on some road repairs Mr. Boucher wanted to do in 2020. Mr. Boucher suggested ways to budget for roadside mowing which has been difficult to schedule. There was discussion on whether to include \$100,000 for paving in the operating budget, with the additional \$100,000 being a warrant article for 2020 to ensure the monies necessary to maintain the town's roadways.

Solid Waste

Mr. Boucher said overtime may be necessary for Solid Waste due to a lack of part-time transfer station attendants and the possible need for Hwy Dept employees to fill that gap. The board asked Mr. Boucher to investigate costs for storage containers to be used for recyclables.

Mr. Boucher presented proposed Warrant Articles for consideration. The board expressed support for an article that replaces the 2010 International Dump Truck. Brook Road Bridge replacement – it was the consensus of the board to request \$20,000 to be added to the Town Bridge Expendable Trust Fund instead. An additional \$100,000 for paving, based on the RSMS report, the board expressed their support of this article.

Consider replacement of the backhoe. Mrs. Lucas said CIP recommended deferring this to 2021.

Fire Chief Drake was present.

Chief Drake advised this was level funded.

*Emergency
Management*

Ambulance

Chief Drake discussed some proposed changes for Ambulance. He explained an increase in wages was to change some allocations from Fire to Ambulance to more accurately reflect actuals. Budget costs for Immunizations & Physicals still being determined.

Fire Dept

Chief Drake reviewed some proposed changes for Fire Dept for Training, Immunizations & Physicals, Contract Services, Building Maintenance & Repairs (there was discussion on performing some annual maintenance to help avoid future problems with the furnace).

Mrs. Lucas advised that there has been discussion on replacement of the town's file server with discussion that Fire Dept could be added to the server to allow for backup of the department's file. A quote will be provided to see what the cost would be to add the Fire

Dept.

Chief Drake presented proposed Warrant Articles for consideration. There was discussion on wages needed for a proposed full-time vs part-time Fire Chief. There was discussion on adding more to the dry hydrant fund for their installation in several locations in town.

OTHER BUSINESS

- The board approved purchase requisitions: for Fire Dept (Preventative Maintenance Contract for emergency generator), Eastern Analytical Groundwater testing, Hwy Dept (cutting edge for F350 plow)
- Board signed an Intent to Cut Wood for Scribner-Fellows State Forest, Tax Map R19, Lot 3A & 33 – Bond amount calculated and submitted.
- The board considered the Conditional Offer letter for a new part-time officer on the PD, agreeing to approve once all required documents have been received. If this is complete the board will sign and swear in the officer on 10/10/19.

PUBLIC COMMENT

There was none.

ADJOURNMENT:

Mr. Irvine made a motion, seconded by Mr. Denoncour, to adjourn at 7:37 pm. Vote was unanimous.

Respectfully submitted,

Pamela Vose