

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, October 22, 2020

MEMBERS

Mr. Drake and Mr. Shaw were present.

PRESENT:

OTHERS

Town Administrator Mr. Irvine

PRESENT:

CALL TO ORDER:

Mr. Drake called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

MINUTES

None

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following purchase requisitions: Fire Dept (Annual Maintenance charges for Stryker cots, Plymo-vents & overhead doors).

The board approved the following Building Permit(s):

1. Nathaniel Sweeney - Map R10, Lot 34; distances to property are close so Permitting Assistant will visit the site.
2. Bruce & Stacey Stevens – Map R4, Lot 4R
3. David & Pat Dietlin – Map R13, Lot 17

The board approved the following Intent to Cut Wood:

1. David & Barbara Hazelton - Map R17, Lot 26D; bond posted.

APPOINTMENTS

There were none.

DISCUSSION

- Email from Kevin Lefleur, Mansfield Woods developer, asking whether a set of steps as an entrance to a manufactured housing unit was required to meet the 30' distance between structures. The board agreed these were accessory to the use of the unit but that if it was a porch or deck, the setback distance would be required.
- Employee mileage reimbursement – Mr. Irvine advised that for several years the PD would take the deposits to the bank in Bristol, but then the department said they could no longer do it, so the office has had to take personal vehicles to do it during work hours. Mr. Irvine requested mileage reimbursement for these trips that the Town Clerk/Tax Collector has kept track of. He said he anticipates when the PD is fully staffed, they can make the deposits. Mr. Drake asked what was different with Fire Dept personnel traveling to the station to respond to a call, but not getting reimbursed for mileage. Mr. Irvine responded that that is the equivalent of commuting to their job. The board agreed to the reimbursements.
- Proclamation request from a group advocating for school choice. The boards have declined this in the past. It was the consensus of the board to deny.
- Fourth GOFERR reimbursement requests submitted.
- Hazardous Mitigation Grant reimbursement received at \$3,700 for the Hazard Mitigation Plan update.
- Copy of memo going to employees, re: Health Insurance and open enrollment info.
- Request for Proposals for Extrication Tools distributed to the 4 interested vendors.
- Mr. Irvine advised that Wendy Traynor, 3 Cove Way, applied to ZBA for Short Term

rental of her property, which was denied on 6/23 & subsequent request for rehearing denied on 7/22. No new application has been received by the office for 3 consecutive submission deadline dates but the listing remains on Airbnb website with availability after the winter months. Mr. Irvine recommended a Cease and Desist letter and the board agreed to have Mr. Irvine draft a letter.

- Copies of enforcement letters from Permitting Assistant to property owners:
 1. Property Listing for Map R4, Lot 4M; 4-bedroom vs 3 on record, with 3-bedroom septic system.
 2. Property sold, Map U14, Lot 4; 4-bedroom vs 3 on tax card, with 3-bedroom septic system
- fyi – Regional Impact Notice, Ashland ZBA for sand & gravel pit.
- fyi – Barry Foundation 4H Camp seeking Camp Director
- fyi – Important Dates for 2021 Town Meeting
- Reminder – 2021 Budget; reminder Budget meeting 10/26 @ 6:30pm

OTHER BUSINESS

- Mr. Drake advised that there is increased heavy equipment activity on the “Sharp” property which is in Current Use. Mr Irvine to investigate
There was none.

PUBLIC COMMENT

ADJOURNMENT:

Mr. Drake made a motion, seconded by Mr. Shaw, to adjourn at 7:10 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose