

**TOWN OF NEW HAMPTON
BOARD OF SELECTMEN
MEETING MINUTES
TOWN OFFICE, NEW HAMPTON, NH 03256**

Thursday, January 28, 2021

MEMBERS

Mr. Mertz, Mr. Drake and Mr. Shaw were present.

PRESENT:

Town Administrator Mr. Irvine and Fire Chief Lang, Kevin Harrison and Amy Gray

OTHERS

PRESENT:

CALL TO ORDER:

Mr. Mertz called the meeting of the Board to order at 6:00 p.m. and led the group in the Pledge of Allegiance.

Mr. Harrison and Ms. Gray were present to express their appreciation with the town granting permission to hunt over bait on town property.

There were none.

MINUTES

WORK SESSION

Manifests, bills, requisitions, purchase orders and leave request forms.

The board approved the following purchase requisitions: Hwy Dept (repair for F350-leaf spring).

OPEN ITEMS

1. Mr. Irvine advised that Conex boxes have not arrived so he has reached out to management and is awaiting response.
2. Began clearing one storage room on the 2nd floor of the town office for Selectmen to use.
3. Relative to the Hwy Dept generator that is not functioning in automatic mode- Service vendor has been unresponsive so Fire Dept will find another vendor.
4. Invoice from town counsel reflection of late charges – there are no late charges it was a result of delay in mail when check was sent by town.
5. Office improvements – Finance Officer’s desk arrived, desks to be assembled once carpet is in place.
6. Mr. Mertz asked that Veteran’s Memorial and air packs be added to the open items list.

DISCUSSION

Chief Lang advised that they may have problems with servicing and repairing the department’s air packs as testing only, must be done in CT and Honeywell is no longer working on failed units. He said he has some concerns on several units and have removed them from service. Mr. Irvine asked if there is the opportunity to have someone in the department trained in servicing the units. The board agreed to take this under advisement and meet with Chief Lang on 2/18 to discuss further.

- Kenworth Lease documents were reviewed by the board. This had been amended as there was supposed to be radio equipment installed but some radios were transferred so that equipment is no longer needed. Mr. Irvine advised the hydraulic transfer switch installed as a change order could become part of the lease, or pay for it from the 2021 departmental budget. The board agreed that there was no reason to increase the lease amount and to pay for the work out of the operating budget.
- Board signed tax map maintenance contract with CAI Technologies.
- Review of PowerPoint presentation to be used for 1st Deliberative Session.
- Email from property owner who removed a tree in the stone wall along the ROW in August of 2020, paying in cash, and is now requesting reimbursement as they

think it was in the ROW and was the town's responsibility. The board agreed that it was on private property and not in the ROW therefore the town was not responsible to pay for the tree's removal.

- Tax Collector's lien redemptions.
- fyi – US Census Letter of Appreciation.

PUBLIC COMMENT

There was none.

NON PUBLIC SESSION

At 8:39 pm Mr. Mertz made a motion, seconded by Mr. Drake, to go into Non-Public Session, according to RSA 91A:3 II (b) Hiring.

Roll call was taken, Mr. Mertz –Y, Mr. Drake – Y, Mr. Shaw - Y. Vote passed.

PRESENT

Mr. Mertz, Mr. Drake, Mr. Shaw, and Mr. Irvine.

RETURN TO PUBLIC SESSION

At 8:49 pm, Mr. Mertz made a motion, seconded by Mr. Drake, to come out of Non-Public Session and seal the minutes for 5 years. Vote was unanimous.

OTHER BUSINESS

- Mr. Drake advised that 199 Straits Road has two manufactured homes on site and it was the board's understanding that when the new home was set the prior home would be removed. Mr. Irvine to follow-up.
- The board discussed options on air pack repair and/or replacements and the number of air packs needed for responses based on responding vehicles and personnel.
- There was discussion on when to use town email accounts vs personal email accounts to discuss various town matters and what boundaries to follow. Mr. Irvine to follow-up with town counsel.
- Discussion on 2021 gasoline pricing any impact to the town's budget.
- ARC and Lane buildings will be improved at NHS. Jill Duncan to meet with Board and Chief Lang on 2/18.

ADJOURNMENT:

Mr. Mertz made a motion, seconded by Mr. Shaw, to adjourn at 8:50 pm. Vote was unanimous.

Respectfully submitted,
Pamela Vose