

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE  
NEW HAMPTON, NH 03256**

January 23, 2020

**MEMBERS  
PRESENT:**

Mr. Denoncour, Mr. Mertz, and Mr. Irvine (Selectman & Interim Town Administrator) were present.

**OTHERS  
PRESENT:**

There were none.

**CALL TO ORDER:**

Mr. Denoncour called the meeting of the Board to order at 6:00 p.m.

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

The board signed the following building permit application(s):

1. New Hampton School, Tax Map U3, Lot 12; the following lots will be merged to allow for this construction – Tax Map U3, Lots 10, 11 & 12. Mr. Mertz advised that the Planning Board will not require site plan review for the new dwelling they want to construct. Permit approved with the condition that the lots be merged as proposed. Relative to any concerns about parking there should be no problem.
2. Peter Hall, Tax Map R8, Lot 12
3. Ronald & Donald Garnett, Tax Map R7, Lot 30

**DISCUSSION**

- 2020 Warrant – Selectmen voted on each monetary article, unanimously recommending each appropriation.
- Board signed an appointment for Brett Newman as an Alternate Member to the ZBA.
- Chairman Denoncour signed the IRS 1096 summary of 1099's.
- The board signed the Franklin Savings Bank (Bond) Amendment and Account ID Forms.
- Discussion on the following enforcement letters:
  - Wendy Traynor, Tax Map U13 Lot 14 & Tax Map U15 Lot 9 – Short Term Rental –no response; Town Counsel to follow-up with legal action.
  - Jack Daniel, Tax Map U13, Lot 13 – Short Term Rental – no response; as this was the first letter a 2<sup>nd</sup> letter to be sent advising of penalties.
  - Sweeney, Tax Map R10, Lot 34 – after-the-fact building permit requested / no response; Town Counsel to follow-up with legal action.
- Police Chief seeking Board support to move to next stage in recruiting of officer that is certified. The board agreed he could issue a Conditional Offer cover letter in order to move forward with additional required testing. A 2<sup>nd</sup> document named Police Dept Agreement can be utilized if the officer passes the testing and can be hired by the town.

- NRRA 2019 Recycling activity report.
- Copy of letter from Town in support of legislation HB 1237 compels utilities to report additions and deletions or forego the right to appeal their assessment.
- Board reviewed and revised the 2020 Deliberative Session presentation.
- The board signed the 2020 Warrant, 2020 MS 636 Proposed Budget, and 2020 Default Budget.

**OTHER BUSINESS**

- Mr. Mertz submitted something for the board's review. The letter was from Karon Mertz advising the board of her resignation from the position of Town Treasurer effective 3/31/20 but offered to be available for training of a new Treasurer or continued time in the position if an appropriate candidate cannot be found by 3/31/20. Mr. Irvine made a motion, seconded by Mr. Denoncour to accept the letter of resignation. Mr. Mertz abstained. The vote passed.

**PUBLIC COMMENT**

There was none.

**NON PUBLIC SESSION**

Mr. Denoncour advised he had several sets of Non-Public minutes which could be unsealed and voted on. At 7:12 pm Mr. Denoncour made a motion, seconded by Mr. Irvine, to go into Non-Public Session, according to RSA 91A:3 II under each appropriate statutory reason cited in the original Non-Public Sessions. Vote passed. Roll call was taken, Mr. Deconcour – Y, Mr. Mertz –Y, Mr. Irvine – Y.

**PRESENT**

**RETURN TO PUBLIC SESSION**

Mr. Denoncour, Mr. Mertz, and Mr. Irvine.

At 7:28 pm, Mr. Denoncour made a motion, seconded by Mr. Mertz, to come out of Non-Public Session and to unseal the minutes for the following dates of Non-Public sessions: 1/28/10, 2/11/10, 4/8/10, 10/28/10, 12/29/16 & 1/15/17. Votes were unanimous.

**ADJOURNMENT:**

Mr. Mertz made a motion, seconded by Mr. Irvine, to adjourn at 8:29 pm. Vote was unanimous.

Respectfully submitted,  
Pamela Vose