

**TOWN OF NEW HAMPTON  
BOARD OF SELECTMEN  
MEETING MINUTES  
TOWN OFFICE  
NEW HAMPTON, NH 03256**

March 7, 2019

**MEMBERS**

Mr. Denoncour and Mr. Mertz were present.

**PRESENT:**

**OTHERS**

Town Administrator Mrs. Lucas.

**PRESENT:**

**CALL TO**

Mr. Denoncour called the meeting of the Board to order at 6:30 pm.

**ORDER:**

**WORK SESSION**

Manifests, bills, requisitions, purchase orders and leave request forms.

The board reviewed purchase requisitions for Hwy Dept (wing piston & cylinder for the 2010 Int'l).

The board approved the following Intent to Excavate:

1. Hallberg Family Trust, Tax Map R-4, Lot 6

The board took no action and requested further clarification on service and completion of the form for a Veterans Tax Credit:

1. Brian Wedin – Tax Map R-8, Lot 9C

The board took no action on an Elderly Exemption:

1. John Brown - Tax Map R-13, Lot 17B – HOLD

**APPOINTMENTS**

*7:00 pm*

*Harold Lamos –  
Annual Lease for  
Open-Air Market*

Mr. Lamos was present. He had reviewed the lease agreement with the town to hold the Open Air Market on Town House property. Mr. Lamos asked to allow vendors to park behind their displays, which he can note on the site plan. He said it allows more room for visitor parking and quicker set-up and tear-down.

Mr. Denoncour made a motion, seconded by Mr. Mertz to approve the lease as written with the only change on the site plan to allow vendor parking behind their booths. Vote passed.

Mr. Lamos asked if there was consideration on whether to allow sales of home crafted beverages and is considering submission of a petition warrant article to allow it. The Selectmen said they could consider whether to allow it.

Mr. Lamos expressed interest in helping with Old Home Day and serving on the Conservation Commission.

*7:30 pm*

*Shana Martinez*

Mrs. Shana Martinez was present and said she is interested in serving on the Conservation Commission, can meet the time commitment, and provided her background.

Mr. Denoncour made a motion, seconded by Mr. Mertz, to appoint Mrs. Martinez for a 1 year appointment to the Conservation Commission as an alternate member. Vote passed.

**DISCUSSION**

The Board reviewed and discussed the following:

- Memo from Regina Adams requesting to correct leave slips from personal time to annual leave time. The Board agreed to grant the request and wanted to be sure she is now familiar with the policy.
- Police Chief Stevens:
  - a) Payroll adjustment form – No action was taken and appointment will be set to meet with Chief Stevens.
  - b) Memo regarding invitation to attend Torch Run trip – 3/31 to 4/8
  - c) Press release from Belknap County Sheriff's office.
- Resignations:
  - a) Eric Jensen – Fire Department. Mr. Mertz made a motion, seconded by Mr. Denoncour, to accept the resignation. Vote passed.
  - b) Brenda Erler – Zoning Board of Adjustment. Mr. Mertz made a motion, seconded by Mr. Denoncour, to accept the resignation with regret. Vote passed.
- 2018 Tax Appeal for Central Rivers Power NH, LLC. Mr. Mertz motioned to forward the appeal application to Mr. Sansoucy, the town's appraisal contractor, seconded by Mr. Denoncour. Vote was unanimous.
- Request for permission from the Conservation Commission to place a kiosk at the entrance of Kelley-Drake Conservation Area, dated 3/5 from Commission secretary Gordon Dubois. Mr. Denoncour made a motion to approve the kiosk as requested, seconded by Mr. Mertz. Vote passed.
- Email from Lindsey Hutchinson dated 3/5, question regarding placing a link on the website for "Wheels for Wishes", a national program. The board discussed the request and decided as it wasn't local that it wouldn't be done.
- Inspection report from NHDOT, dated 2/25, of Brook Road over Blake Brook that it is still a red listed bridge.
- Draft letter to Richard and Estelle Morrison regarding Irrevocable Trust. Mrs. Lucas reviewed the documents provided by DRA and explained that the DRA was not able to provide further guidance and were firm that if it is under an irrevocable trust that it would not qualify. Mrs. Lucas stated she requested a copy of the trust document from the Morrison's and upon further review of the trust document and the deed for the property there is no mention of "life tenancy", so she advised Mrs. Morrison that she would have to contact her attorney. Mrs. Lucas advised Mrs. Morrison that the deadline is April 15<sup>th</sup> for requalifying for the exemption and tax credit.
- Follow-up on Longevity pay and its effect on overtime compensation – Town counsel has determined that longevity pay must be considered when determining overtime rates. Finance Officer Ms. Duggan reviewed the last 2 years which is under \$500 and will be paid to the affected employees. Mrs. Lucas proposed some possible wording for the employee policy which makes this discretionary which then won't affect this

overtime compensation calculation.

- Email from Robert Joseph, NH Route 132N; re: transport by ambulance.
- The board discussed information on the new Fire personnel insurance plan. This was tabled for further discussion by the full board.
- Mrs. Lucas advised that letters to Linden Drake has had no response. After making some calls he called Mrs. Lucas and will be calling back within 2 weeks to schedule a meeting with the board.
- On 3/1 Police Chief advised he will be unavailable on Monday and Tuesday (Torch Run) and has been selected to attend the Special Olympics Torch Run Conference the 1st week in April in Australia.
- Mrs. Lucas said Philip Jones, one of the property owners who received one of the letters on short-term rentals. He said he will meet with the board on 3/28 and bring the realtor from Bayside Rentals who handles his property for rental purposes.

**OTHER  
BUSINESS**

- a. Mr. Denoncour said the merger between the Gordon Nash Library and NHS is moving forward.
- b. Mr. Denoncour said the Town Report was presented to the Gulicks, as they were the ones the report was dedicated to, who were so honored and appreciative.

**PUBLIC  
COMMENT**

There was none.

**ADJOURNMENT**

Mr. Denoncour made a motion, seconded by Mr. Mertz, to adjourn the meeting at 9:48 pm. Vote was unanimous.

Respectfully submitted,  
Barbara Lucas and Pam Vose